

October 23, 2017

**MEMBERS PRESENT:** Mr. Russ Hiatt (Chairman), Mr. David Harby, Mrs. Anne Sacheli, Mrs. Kay Smoot, Mr. Mark Kracht

**MEMBERS ABSENT:** Mrs. Christine Budnovich, Mr. Chad Turner, Mr. Curt Girouard

**IN ATTENDANCE:** Thom Pollock, Dana Schaumburg, Gail Raney, Frank Brunacci, Susan Perkins, Michael Kleppin

**STAFF PRESENT:**

**Jim Russell - Executive Director**

**Jeri Spezia - Administrative Assistant**

**CALL TO ORDER**

Chairman Russ Hiatt called the meeting to order at 5:37 p.m. Five members responded to roll call. Four members were absent.

Board member Cheryl Rotramel arrived at 5:39 p.m.

**ADOPTION OF/ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

**CITIZEN INPUT**

There was no citizen input.

**MINUTES**

Mrs. Anne Sacheli moved, seconded by Mrs. Kay Smoot, to approve the August 28, 2017 minutes as presented. Motion was approved by acclamation.

**CHAIRMAN COMMENTS**

There were no Chairman comments.

**EXECUTIVE DIRECTOR'S REPORT**

A copy of the Executive Director's Report is attached to the minutes.

**AGENCY REPORTS**

**WorkSource:** Frank Brunacci stated WorkSource has chosen to discontinue the state supported employment program due to state budget cuts; however the school age program will continue due to funding from the 708 Board. Mr. Brunacci also informed the board the rest area will be closing in two weeks but will have one staff member remain by request of the state for the construction workers.

**Prairie Center:** Susan Perkins updated the board regarding Prairie Center stats, adding Prairie Center is fully staffed at this time. Ms. Perkins also informed the board they have been seeing an increase in attendance at the NA meetings.

**Hoopeston Multi-Agency:** Dana Schaumburg updated the board regarding Hoopeston Multi-Agency stats. Mrs. Schaumburg also informed the board about upcoming flu shot clinic and LIHEAP dates to be held at the agency. Mrs. Schaumburg states she would like to see NA/AA groups and counseling services come to the Hoopeston area.

**Crosspoint:** Thom Pollock informed the board Crosspoint has received suspended payments from the state which has brought their credit line back to a zero balance. Mr. Pollock also stated due to the great response of Crosspoint providing counseling services to District 118 students, Hoopeston has requested to have services brought to their area as well.

**Kleppin & Associates:** Mike Kleppin updated the board regarding the Juvenile Detention counseling stats.

**Complex Service Planning:** Jeri updated the board of active client stats. Jeri also shared two success stories regarding families that have now been connected to the resources they needed. Jim and Jeri will be meeting with the administrators from the area schools on 10/26/2017 to share what the Complex Service Planning program is about in hopes of creating a more positive connection to the school districts.

**FINANCIAL REPORT:** The financial reports for August and September were included in the packet for review.

MH Fund Balance as of August 31, 2017: \$150,406.20; Monthly Interest as of August 31, 2017: \$1.39; Yearly Interest as of August 31, 2017: \$14.79; MH Fund Balance as of September 30, 2017: \$291,277.05; Monthly Interest as of September 30, 2017: \$1.95; Yearly Interest as of September 30, 2017:\$16.74

**MOTION:** Cheryl Rotramel moved to approve the August and September financial reports. Mark Kracht seconded the motion. Motion approved.

**OLD BUSINESS:**  
There was no old business.

**NEW BUSINESS:**

**FY '18 CONTRACTS FOR CROSSPOINT, HOOPESTON MULTI-AGENCY, WORKSOURCE, KLEPPIN & ASSOCIATES:** Mr. Russell presented the board with the FY '18 Contract numbers for Crosspoint, Hoopeton Multi-Agency, WorkSource, and Kleppin & Associates. Discussion ensued.

David Harby moved to approve the FY '18 contracts for Crosspoint, Hoopeton Multi-Agency, WorkSource, and Kleppin & Associates. Cheryl Rotramel seconded the motion. The following board members voted yes:

- David Harby
- Cheryl Rotramel
- Russell Hiatt
- Mark Kracht
- Anne Sacheli
- Kay Smoot

Motion approved.

**FY '18 CONTRACT FOR PRAIRIE CENTER:** Anne Sacheli moved that the contract with Prairie Center be renewed, with the stipulation that the contract will be assigned to Rosecrance if the merger is completed. Kay Smoot seconded. After much discussion, the following board members voted yes:

- Anne Sacheli
- Kay Smoot
- David Harby
- Russell Hiatt
- Mark Kracht
- Cheryl Rotramel

Motion approved.

David Harby wanted to enter into the minutes that the contract assignment applies to Rosecrance only, and that this motion constitutes written permission for that assignment.

**FY '18 ONE YEAR PLAN:** Mr. Russell presented the board with the FY '18 One Year Plan. Discussion ensued.

Mark Kracht moved to approve the FY '18 One Year Plan. David Harby seconded the motion. Motion was approved by acclamation.

**SCHOOL PROPOSAL:** Thom Pollock presented the board with a school proposal to provide counseling services to District 118 students not covered by Medicaid or insurance. Discussion ensued.

Mark Kracht moved to approve the one-time \$20,000 school proposal presented by Crosspoint. Kay Smoot seconded the motion. The following board members voted yes:

Mark Kracht  
Kay Smoot  
David Harby  
Russell Hiatt  
Cheryl Rotramel  
Anne Sacheli

Motion approved.

**YEAR-END DISBURSEMENTS FOR FY '17:** Mr. Russell presented the board with the FY '17 year-end disbursement estimated numbers. David Harby moved to disburse the final balance of the contractual-professional line item equally to Hoopston Multi-Agency, Prairie Center, and WorkSource. Mark Kracht seconded the motion. Discussion ensued. All of the amounts presented are approximations at this point. The final amounts will be determined after consultation with Bill Wright, County Auditor. Crosspoint will not be involved in this disbursement due to receiving the grant to provide school services. The following board members voted yes:

David Harby  
Mark Kracht  
Russell Hiatt  
Cheryl Rotramel  
Anne Sacheli  
Kay Smoot

**VCMHB 2018 CALENDAR:** Kay Smoot moved to approve the VCMHB 2018 Calendar as presented. Anne Sacheli seconded the motion. Motion was approved by acclamation.

**AMENDMENT TO THE BY-LAWS:** A copy of the amendment to the By-Laws is attached to the minutes. Kay Smoot moved to approve the amendment to the By-Laws. Mark Kracht seconded the motion. Motion was approved by acclamation.

**NOMINATIONS FOR VCMHB SECRETARY/TREASURER:** Mr. Russell notified the board due to Chad Turner resigning as a VCMHB member, there is an opening for secretary/treasurer. Nominations were opened to the floor. Discussion ensued. Anne Sacheli moved to nominate board member Curt Girouard as secretary/ treasurer. Kay Smoot seconded the motion. Nominations were closed.

**ELECTION OF VCMHB SECRETARY/TREASURER:** Kay Smoot moved to elect Curt Girouard as VCMHB secretary/treasurer. Cheryl Rotramel seconded the motion. Motion was approved by acclamation.

**DIRECTOR/BOARD ANNOUNCEMENTS:**

There were no director/board announcements.

**ADJOURNMENT:** Cheryl Rotramel made a motion to adjourn the meeting at 7:08 p.m. Anne Sacheli seconded the motion. Motion was approved by acclamation.

\_\_\_\_\_(Board Secretary) Minutes prepared by

Jeri Spezia