

Judicial & Rules Committee Meeting  
Tuesday August 28, 2018  
VCAB 201 N. Vermilion Street, 5:00 PM

## MINUTES

### **Agenda Items 1 - Call to Order and Roll Call**

Larry Baughn called the Judicial & Rules Committee of the Vermilion County Board to order at 5:00 PM., August 28, 2018 at VCAB 201 N. Vermilion Street, 2<sup>nd</sup> FL.

Upon the call of roll, the following members were present: Larry Baughn, Phearn Butler, Nancy O'Kane and Deanna Witzel. Adam Hart, Robert Boyd, and Tom Morse were excused. 4 present, 3 absent at roll call.

Also present were: Judge T. O'Shaughnessy, Alex Wakeland- Court Admin, Jacqueline Lacy- State's Attorney, Dennis Gardner & Missy Bell- Circuit Clerk, Bill Donahue-Risk Consultant, and Jennifer Jenkins, CB Office Manager.

### **Agenda Item 2 - Adoption/Amendment to the Agenda**

Baughn asked if there were any changes/additions to the agenda. Motion to approve the agenda by Witzel, Second by Butler. Motion was carried by acclamation.

### **Agenda Item 3 – Approval of Minutes- July 24, 2018**

Motion to approve the minutes by Witzel, second by O'Kane. Motion was carried by acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Budget- State's Attorney**

Jacqueline Lacy presented the State's Attorney's budget for fiscal year 2018-2019.

She explained that the budget for next year is keeping with what has been in the past year. There were a few changes in dealing with Grand Jury but, overall the budget is less in total sum than this last year. The salary line has changed due to the omission of one whole position because the staff is working harder and smarter. Motion to approve the State's Attorney's budget by Witzel, second by O'Kane.

Upon the call of roll, the following members voted yes, to-wit: Baughn, Butler, O'Kane, and Witzel. 4-yes 3-absent

### **Agenda Item 6 – Budget- Court Administration**

Judge O'Shaughnessy presented the Court Administration budget and explained that all has remained the same except for a couple of items that are substantial items. The salaries of two employees and contractual services for the contracting of the defense council.

Judge O'Shaughnessy also further explained the change in salary is due to the past, Judiciary has always had two employees, one of which covers the jury commission and the other is court administrator. This has proven to not be working as well as they would like. The budget has changed to include additional salary for an additional position in which they are still trying to determine the responsibilities of that position.

Motion to approve the Court Administration budget by Butler, second by Witzel.

Upon the call of roll, the following members voted yes, to-wit: Baughn, Butler, O'Kane, and Witzel. 4-yes 3-absent

### **Agenda Item 6 – Budget- Circuit Clerk**

Melissa Bell presented the Circuit Clerk budget and explained that all has remained the same except for a reduction in the publication line by half due to the State's Attorney's office adjusting their budget as they are now receiving these bills. She also discussed the E-Citation and that

we are not seeing the results of this yet. The program is not quite working as of yet. The amount listed on the budget is an anticipated amount. Bell also indicated that the Court Automation Fee revenue portion is an anticipated amount. The expenses haven't changed much. The Contractual/Professional line has been reduced as well as the Maintenance /Repair Equipment line. Those reduced dollars within these lines show up further down in the transfer line. These funds will go towards the payment of the JANO system. They have cut back in a lot of areas so that they can dedicate the money towards JANO.

Motion to approve the Circuit Clerk budget by O'Kane, second by Witzel.

Upon the call of roll, the following members voted yes, to-wit: Baughn, Butler, O'Kane, and Witzel. 4-yes 3-absent

#### **Agenda Item 7- Executive Session**

None required

#### **Agenda Item 8- Items of Information and Committee Concerns**

#### **Agenda Item 9 – Adjournment**

Committee Vice-Chairman Baughn declared the meeting adjourned at 5:48 P.M.

Minutes by: Jennifer Jenkins, CB Office Manager