

Finance & Personnel Committee
Monday, November 6, 2017
5:00 PM, Room 319, Courthouse Annex

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Fourez called the Finance/Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Wes Bieritz, Robert Boyd, Steve Fourez, Todd Johnson, Becky Stark, Bruce Stark, and Crisi Walls. Also in attendance were Darren Duncan, Vermilion County Treasurer; Bill Wright, Vermilion County Auditor; Alexis Berlin, Chief Deputy Auditor; Bill Donahue, Risk Consultant; Doug Toole, Health Department Administrator; Jim Russell, Mental Health Department Head, and Michael Marron, Vermilion County Board Chairman.

Agenda Item 2 - Adoption/Amendments to the Agenda

Bieritz motioned, seconded by Johnson, to approve the agenda as presented. The motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – October 2nd, 2017

Mrs. Stark moved, seconded by Bieritz, to approve the minutes with two corrections. Wes Bieritz was unexcused and Boyd motioned for Agenda Item #7. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

Jim Russell presented a budget amendment that he was unable to get on the agenda in time. Therefore, this item will be voted on at the County Board Meeting on November 14th. At the end of the fiscal year, any line with remaining amounts is transferred to the Contractual/Professional line. This is then distributed among service providers. This money is levied for Mental Health services and can not be used for anything else. It is also not an increase in the overall budget. It is just a new appropriation.

Doug Toole discussed the Recycling Event that took place on October 28th. It was the largest one-day electronic collection that the county has ever had. There were 708 cars, 1343 TVs, and 419 monitors collected. Those numbers do not include the villages and townships that had collections that went straight to Bryant's. Due to the large amount, it can be expected that there will be a line item transfer within the health department budget to cover the expenses.

Agenda Item 5 - Financial Update

Ms. Briggs distributed a financial update report that included a General Fund Revenue vs Expense Report, a revenue spreadsheet comparing the 2015-2016 vs 2016-17 status, and a department expense report. It was noted that the State Income Tax increased on the revenue report as well as the Probation Reimbursements. Many of the reimbursements have been from last year, but they are beginning to catch up into this year.

Agenda Item 6 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Merit Commission

Mr. Stark moved, seconded by Walls, to discuss. The Merit Commission had a higher number of meetings than expected as well as need additional funding for publication costs, test booklets, and psychological tests for new hires.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Todd Johnson, Becky Stark, Bruce Stark, and Crisi Walls. 7 yes

Agenda item 7 - Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Coroner's Office

Ms. Stark moved, seconded by Bieritz, to discuss. The Coroner's Office has had a higher than average number of homicides this year in Vermilion County that require autopsies. In the past, a set amount was allocated to autopsies and then the Coroner's Office was to come back to the board for an amendment if needed. It was discussed increasing the original appropriation in the future since there has been a historical budget amendment for the last few years now.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Todd Johnson, Becky Stark, Bruce Stark, and Crisi Walls. 7 yes

Agenda Item 8: Executive Session

Not necessary

Agenda Item 9 - Items of Information

Chairman Marron reminded committee members that there is a meeting at the Vermilion County Administration Building (Federal Courthouse) at 2pm for Department Heads, and all County Board members are welcome to attend. They will be discussing office placements in the building and a timeline on the move. Currently, Technology Services is working on temporary phone and internet service.

Agenda Item 10 – Adjournment

Committee Chairman Fourez adjourned the meeting at 5:22PM.

Minutes by: Erika Briggs, Financial Resources Director