

Finance & Personnel Committee
Monday, October 1st, 2018
5:00 PM, Conference Room, VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Wes Bieritz, Steve Fourez, Becky Stark, Bruce Stark, and Crisi Walls. Robert Boyd was absent and excused. Also, in attendance was Darren Duncan, Vermilion County Treasurer; Bill Donahue, Risk Consultant; Larry Baughn, County Board Chairman; Matt Long, Supervisor of Assessments, Doug Toole, Health Department Administrator; Jim Russel, Mental Health Director; Nancy Boose, Human Resources Director; Cathy Jenkins, County Clerk; Lindsay Light, County Clerk Chief Deputy; Jacqueline Lacy, State's Attorney, and Karen Rudd, Technology Services Chief Deputy.

Agenda Item 2 - Adoption/Amendments to the Agenda

Walls motioned, second by Mrs. Stark to approve the agenda with the change. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – August 13th ,2018

Mr. Stark motioned, second by Bieritz, to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 - Financial Update

Ms. Briggs distributed a finance update that consisted of the General Fund expense totals and the Budgeted Fund expense totals. There was no update on the revenue at this time. The one million dollar payment to IMRF was paid on Friday.

Agenda Item 6 – Resolution: External Audit

Walls moved, second by Mrs. Stark, to discuss.

Daughhetee & Parks Management Consulting has done Vermilion County's external audit for the past 3 years and would like to perform that again for the 2017-2018 fiscal year. The expected cost will be similar to the previous year and will not exceed \$67,000.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Steve Fourez, Becky Stark, and Crisi Walls. 5 yes, 1 absent

Agenda Item 7 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for Mental Health - \$12,000

Mrs. Stark moved, second by Mr. Stark, to discuss.

The Mental Health Department received a grant in the amount of \$70,000 and would like to spend \$12,000 in the 2017-2018 FY. The rest will be used next year.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Steve Fourez, Becky Stark, and Crisi Walls. 5 yes, 1 absent

Agenda Item 8 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the State’s Attorney - \$5,000

Bieritz moved, second by Walls, to discuss.

Ms. Lacy was present to explain that this is an out of category line transfer and will be used to cover mental health expenses.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Steve Fourez, Becky Stark, and Crisi Walls. 5 yes, 1 absent

Agenda Item 9 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Public Defender - \$1,381

Walls moved, second by Mr. Stark, to discuss.

The State’s Attorney office received a 2.2% increase from the State of Illinois which is retroactive back to July 1, 2018. The Public Defender’s salary is based upon the State’s Attorney and therefore received a 2.2% increase as well. The State’s Attorney’s office was able to do a line item transfer to cover the expense. The Public Defender needs a budget amendment to cover the increase.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Steve Fourez, Becky Stark, and Crisi Walls. 5 yes, 1 absent

Agenda Item 10 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for Technology Services - \$4,500

Mrs. Stark moved, second by Bieritz, to discuss.

The Technology services department is requesting an out of category line item transfer to cover network/communication expenses. The expenses were higher than expected due to moving buildings and having to pay for both buildings.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Steve Fourez, Becky Stark, and Crisi Walls. 5 yes, 1 absent

Agenda Item 11 – Vermilion County Budget FY 2018-2019

Bieritz moved, second by Walls, to discuss.

County Board Chairman Baughn reviewed a few items in the budget that have changed from last year. The \$600,000 transfer from Fund 009 will now go to Fund 001 to assist with the deputy salaries. Rent for parking decreased a little over \$13,000. The lease with the city has been lowered due to less spots being needed and the United Refrigeration lot has been added for parking at the Administration Building. The General Fund is at the levy cap and can not be increased. The 2017-2018 amended budget so far has a General Fund deficit of \$2,574,413 (\$1,000,000 was a payment to IMRF). The 2018-2019 Proposed Budget General Fund deficit is \$935,961. Mr. Bieritz questioned why there was a salary increase larger than 3% in the County Board Budget. It was reminded to the committee that while the County Board’s salary line increased, the Building & Ground’s Budget decreased by the exact same amount. This was due to the reorganization of staff among the two departments and therefore has no change on the General Fund.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Steve Fourez, Becky Stark, and Crisi Walls. 5 yes, 1 absent

Agenda Item 12 – Executive Session

Not necessary

Agenda Item 13 - Items of Information

Chairman Baughn told the committee that there will no longer be any parking at the front of the annex. The county's insurance company asked that no one parks there and the city will be placing planters in the entrance to block access. There has been no contact for two weeks from Mr. or Mrs. Collins who are the current owners of Bresee Tower. Items from the annex are being moved to the EMA building so they can be stored until the departments can go through them. Doug Toole announced on October 27th there will be a tv and computer monitor collection.

Agenda Item 14 – Adjournment

Chairman Fourez adjourned the meeting at 5:16 PM.

Minutes by: Erika Briggs, Financial Resources Director