

**Finance & Personnel Committee**  
**Monday, January 8, 2018**  
**5:00 PM, Room 319, Courthouse Annex**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call**

Committee Vice Chairman Wes Bieritz called the Finance/Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Wes Bieritz, Todd Johnson, Becky Stark, Bruce Stark, and Crisi Walls. Steve Fourez and Robert Boyd were absent. Mr. Fourez was excused. Also in attendance were Darren Duncan, Vermilion County Treasurer; Bill Wright, Vermilion County Auditor; Alexis Berlin, Vermilion County Deputy Auditor; Bill Donahue, Risk Consultant; Doug Toole, Health Department Administrator; and Michael Marron, Vermilion County Board Chairman.

**Agenda Item 2 - Adoption/Amendments to the Agenda**

Johnson motioned, second by Mr. Stark, to approve the agenda as presented. Motion passed by acclamation.

**Agenda Item 3 - Approval of Minutes – October 6<sup>th</sup>, 2017**

Mrs. Stark moved, second by Walls, to approve the minutes. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

None

**Agenda Item 5 - Financial Update**

Ms. Briggs distributed a financial update report that included a quarterly revenue report. This report only includes items that are reported once a month. An expenditure report was not included because the year end has not been closed out.

**Agenda Item 6 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for Employee Benefits**

Johnson moved, second by Mrs. Stark, to discuss.

The County's health insurance provider has always allowed claims to be paid every 2-3 weeks. The new insurance provider (Aetna) has asked that claims be paid weekly and through an ACH payment which is automatically withdrawn from a bank account. This amendment is to fund the bank account from which claims will be paid. This does not actually increase any expenses because the only item paid from the bank account will be health claims that have occurred which are unavoidable and must be paid. The health insurance fund is also funded by employee and county contributions every month which will hopefully keep the bank account funded for all health claims.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Todd Johnson, Becky Stark, Bruce Stark, and Crisi Walls. 5 yes, 2 absent

**Agenda Item 7 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Land Bank**

Walls moved, second by Johnson to discuss.

In the past two years, the Land Bank was funded by Vermilion County. The Land Bank is beginning to move forward. The Illinois Development Housing Authority has built a grant specifically to assist the Land

Bank as well. The amendment is to assist in purchasing property software for the Land Bank. The City of Danville has agreed to pay \$5,000 as well. This software allows to map out all the properties in the County and creates a data base for the Land Bank to use.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Todd Johnson, Becky Stark, Bruce Stark, and Crisi Walls. 5 yes, 2 absent

**Agenda Item 8: Executive Session**

Not necessary

**Agenda Item 9 - Items of Information**

Once all Technology Committee members have received their tablets, they will no longer be receiving paper agendas. Those committee members will be used as a practice run so the County Board Office can receive feedback and make adjustments as needed. Eventually all County Board members will have a tablet. The Supervisor of Assessments office is currently planned to move to the new county building on the weekend of Lincoln's birthday. The Treasurer's office will follow after.

**Agenda Item 10 – Adjournment**

Committee Vice Chairman Bieritz adjourned the meeting at 5:16PM.

Minutes by: Erika Briggs, Financial Resources Director