

## **AGENDA**

1. Call to Order and Roll Call
2. Adoption or Amendment of Agenda
3. Approval or Amendment of Minutes – January 2, 2018
4. Audience Comments
5. Infrastructure Assistance Fund guidelines
6. Executive Session:
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (6)**  
The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
7. Items of Information and Committee Concerns
8. Adjournment

**RESCHEDULED Executive/Legislation Committee  
Tuesday January 2, 2018  
Courthouse Annex, Room 319, 5:00 PM**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Chairman Mike Marron called the meeting to order at 5:00 PM. Upon the call of roll, the following members were present; Mike Marron, Todd Johnson, Steve Fourez, Kevin Green, AJ Wright, and Becky Stark 6 – Present & 1 Absent.

Crisi Walls was excused.

Also attending the meeting were: Bill Donahue-Risk Consultant and Jennifer Jenkins-Administrative Assistant.

### **Agenda Item 2 - Adoption/Amendment to the Agenda**

Johnson moved, seconded by Wright, to adopt the agenda as presented. Motion passed by acclamation.

### **Agenda Item 3 – Approval or Amendment of Minutes- July 27,2017**

Wright moved, seconded by Stark, to adopt the minutes as presented. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None.

### **Agenda Item 5 – Ordinance – Infrastructure Maintenance/Ordinance-Working Cash Fund**

Marron explained that this is the fund that was discussed at the last county board meeting. There are two items that will be discussed under this one agenda item; Working Cash Fund & Infrastructure Maintenance. The working cash fund is currently not being used except for short term cd's. It would be recommended to use this as the Infrastructure Fund. The idea is to set this up so that we have a board of 3 appointed, bipartisan, county board members, appointed by the Chairman and approved by the board. The idea is to provide a low interest loan to help with infrastructure projects to townships, municipalities, whomever would be able to petition the 3 board members that sit on the committee. There would be limitations as there is a small amount of money for this.

Marron entertained a motion to put this item on the table for discussion. Wright moved, seconded by Stark. Questions arose regarding repayment of loans as well as additional money. Marron explained that any additional money other than the actual infrastructure fund would need to be approval by the County Board. There would need to be a valid repayment method set in place for these loans. Marron suggested that the Infrastructure Maintenance ordinance and Working Cash Fund ordinance be split up.

The committee will only pass the Working Cash Fund and table the Infrastructure Maintenance until the next Executive/Legislation committee meeting scheduled for January 25<sup>th</sup>. This will allow time for specifics to be added to the Infrastructure Maintenance Ordinance.

Upon the call of roll, the following voted yes to wit: Marron, Johnson, Fourez, Green, Wright, and Stark 6 – yes & 1 absent.

### **Agenda Item 6 – Employee Vehicle Use Policy**

Marron entertained a motion to put this item on the table for discussion. Johnson moved, seconded by Green. Marron informed the committee that there was some language added to the already existing policy to try to tighten some things up budget

wise. The idea with this policy is to ensure that vehicle use is only by employees on call or authorized within the guideline parameters with their department head/elected official. This would exclude Public Safety and the Probation Dept. that is on call for that week. Upon the call of roll, the following voted yes to wit: Marron, Johnson, Fourez, Green, Wright, and Stark 6 – 6 yes & 1 absent.

**Agenda Item 7 – Contract-GIS Management and Consulting Services**

Colin from Bruce Harris and associates provided a short presentation regarding mapping, etc. to the committee and was available for any questions. The contract for Bruce Harris and Associates was presented.

Upon the call of roll, the following voted yes to wit: Marron, Johnson, Fourez, Green, Wright, and Stark 6 – yes & 1 absent.

**Agenda Item 8 – Sexual Harassment Policy**

Marron entertained a motion to put this item on the table for discussion. Johnson moved, seconded by Fourez. Nancy Boose, Human Resources Director, shared the process for a new hire with Vermilion County. She provided a handout that is also provided to the new hires. Ms. Boose was available for questions.

Upon the call of roll, the following voted yes to wit: Marron, Johnson, Fourez, Green, Wright, and Stark 6 – yes & 1 absent.

**Agenda Item 9 - Executive Session**

Not necessary

**Agenda Item 10 – Items of information and committee concerns**

The Vermilion County Administration Building is moving right along. Phones should be in place by the first of February. We should start moving soon thereafter.

The IT Dept. has handed out tablets to the Technology Committee members. This is a process in which the County Board is planning on going paperless.

Green shared his most recent experience of the fly ash ponds at the Dynegy plant with representatives from the Eco-Justice Collaborative and the Prairie Rivers network.

**Agenda Item 11 - Adjournment**

Marron adjourned the meeting at 5:53P.M.

Minutes by: Jennifer Jenkins, Administrative Assistant

## **INFRASTRUCTURE FUND AND IMPROVEMENT PROGRAM**

### **What does this program do?**

This program provides affordable funding to develop essential community infrastructure projects in Townships, Municipalities, Unincorporated areas, and other Taxing Districts. An essential community infrastructure project is defined as a project that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings. The goal is to spur economic development. Virtually any public project that improves the community will enhance our economic growth either directly by making it easier for businesses to locate here or by drawing people to live in our county. Our authority as a County comes from 55 ILCS 5/1005(21) and other statutes within the County Code as may be applicable in each case.

### **Who may apply for this program?**

Eligible borrowers include public bodies located within Vermilion County such as:

- Public bodies/taxing districts
- Townships
- Municipalities

### **How may funds be used?**

Funds can be used to purchase, construct, and / or improve essential community infrastructure projects, purchase equipment and pay related project expenses.

Examples of essential community infrastructure projects include:

- Water and sewer projects
- Agriculture and Community Drainage
- Flood remediation
- Road work

### **What kinds of funding are available?**

- Low interest direct loans facilitated by intergovernmental agreements for each particular project.

## **What are the funding priorities?**

- Cash strapped Townships, Municipalities, and Taxing Districts that need cash flow to complete projects to foster economic development or improve wellness, public health, and general well being
- Infrastructure projects to improve the local environment
- Projects that will increase the value of property in the County

## **What are the terms?**

Funding is provided through a competitive process that reviews the feasibility and merits of each project. Specific terms for each project are made part of an intergovernmental agreement and will be voted upon by the governing body of the County and the other participating public body.

Direct Loan:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicants authority, or a maximum of 40 years, whichever is less
- Loans are subject to credit worthiness and a dedicated revenue stream that can sustain repayment
- Interest rates will generally be the Fed Funds rate plus 1.

Once the loan is approved, the interest rate is fixed for the entire term of the loan.

- There are no pre-payment penalties

## **Are there additional requirements?**

- Applicants must have legal authority to borrow money, obtain security, repay loans, construct, operate, and maintain the proposed facilities
- Applicants must be unable to finance the project from their own resources and/or through commercial credit at reasonable rates and terms
- Facilities must serve an area of the County where they are/will be located
- Project must demonstrate substantial community support
- Environmental review must be completed/acceptable
- Other terms are specified and agreed upon in the intergovernmental agreement.

## **How do we get started?**

- Contact the County Board office to discuss your specific project
- Applications for this program are accepted year round