

Property Committee Meeting  
Monday September 17, 2018  
5:00 P.M., Vermilion County Administration Building  
2<sup>nd</sup> floor conference room

### AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to Agenda
3. Approval of Minutes – September 5, 2018
4. Audience Comments
5. Discussion – Annex- 6 N. Vermilion Street
6. Executive Session:
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Open Meetings act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
7. Items of Information and Committee Concerns
8. Adjournment

Property Committee Meeting  
September 5, 2018  
VCAB, 2<sup>nd</sup> Floor, Large Conference RM., 5:00 PM

## MINUTES

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Wes Bieritz called the meeting to order at 5:01 p.m. Upon the call of roll, the following members were present: Wes Bieritz, Adam Hart, Frank Hoskins, and Bruce Stark. Joe Eakle and John Criswell were absent and excused. 4 present, 3 absent. Mitch Weaver joined the meeting at 5:06

Also present were: Larry Baughn- CB member, Phearn Butler-CB Member, Bill Donahue- Risk Consultant, Patrick Sergent- B&G Superintendent, and Jennifer Jenkins - CB Office Manager.

### **Agenda Item 2 - Adoption/Amendment to the Agenda**

A motion was made by Stark, second by Hart, to adopt the agenda as presented.

### **Agenda Item 3 – Approval of minutes- May 21, 2018**

A motion was made by Hoskins, second by Stark, to approve the May 21, 2018 minutes as presented.

### **Agenda Item 4 - Audience Comments**

None.

### **Agenda Item 5 – Discussion- The Foster and Fox County Board Chambers**

The committee was advised that County Board member, Phearn Butler, had suggested to Mike Marron that the committee and board consider renaming the Vermilion County Chambers as the Foster and Fox County Board Chambers. Mrs. Butler advised the committee that she suggested this renaming after a discussion with Mike Marron. She thought it would be nice to do something in their honor.

Bieritz added that when we previously renamed a building that we were required to acquire at least 800 signatures in order to be considered by that committee. He did not think that this would be the same for the renaming of the chambers or even a room.

Bill Donahue will be looking into the specifications and requirements, if any.

We will make this an action item for the next Property Committee meeting.

### **Agenda Item 6A – Budget- Building and Grounds 2018-2019**

Motion made by Hart, second by Weaver, to adopt the Building and Grounds budget for the 2018-2019 fiscal year.

Hart discussed the EMA building at 2509 Georgetown Road. It will be torn down soon which would leave the adjacent building without water, etc. This is something that we will need to look into as we progress.

Patrick Sergent and Jennifer Jenkins from the Building and Grounds Dept. explained the budget for the upcoming 2018-2019 Fiscal Year.

Upon the call of roll, the following members voted yes, to-wit: Bieritz, Hart, Hoskins, Stark, and Weaver 5-Yes, 2-Absent

### **Agenda Item 6B - Budget – Capital Improvements Fund 2018-2019**

Motion made by Weaver, second by Hart, to adopt the Capital Improvements budget for the 2018-2019 fiscal year.

Patrick Sergent and Jennifer Jenkins from the Building and Grounds Dept. explained the budget for the upcoming 2018-2019 Fiscal Year.

Upon the call of roll, the following members voted yes, to-wit: Bieritz, Hart, Hoskins, Stark, and Weaver 5-Yes, 2-Absent

**Agenda Item 7- Executive Session**

Not necessary.

**Agenda Item 8- Items of Information and Committee Concerns**

The committee had several concerns with the annex and its future plans. The committee decided to discuss this further during the upcoming Property Committee meeting on Monday September 17<sup>th</sup> @ 5:00 P.M.

This will give us some time to gather some information for the committee.

**Agenda Item 9 – Adjournment**

Bieritz adjourned the meeting at 6:07, until the next meeting scheduled for Monday September 17<sup>th</sup> @ 5:00 P.M.

Minutes by: Jennifer Jenkins, CB Office Manager

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