

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Wes Bieritz called the meeting to order at 5:02 p.m. Upon the call of roll, the following members were present: Adam Hart, Tom Morse, Darren Duncan, Cari West-Monson, John Criswell, and Wes Bieritz. A.J. Wright was absent.
6 present, 1 absent

Also present were: Bill Donahue, Assistant State's Attorney; Dave Peirson, Building & Grounds, Brad Johnson, Building & Grounds, and Jennifer Jenkins, Building & Grounds/Administrative Assistant.

Agenda Item 2 - Adoption/Amendment to the Agenda

A motion was made by Hart, second by Criswell, to adopt the agenda as presented. Motion was carried by acclamation.

Agenda Item 3 - Approval of Minutes from August 15, 2016

A motion was made by Morse, second by Criswell, to approve the minutes as presented. Motion was carried by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Review of Surplus Property Ordinance

Bieritz informed the committee that the review of the surplus ordinance was discussed quite some time ago and we are revisiting so that we can finalize. Bill Donahue provided a handout to the committee members and advised them that he had made some updates. Bieritz informed the committee that he did not have intentions of passing this ordinance this evening however, he would like the committee members to take some time to review it and it will be revisited in the next month or two. The committee looked through the packet and discussed some of the changes and will come back to the next meeting with their suggestions and questions. Bieritz advised that this item is an item "in progress".

Agenda Item 6 – Building and Grounds Update

Committee Chairman Bieritz had to depart the meeting therefore Adam Hart acted as committee Chairman.

Dave Peirson updated the committee with current Building and Grounds projects/workload.

Currently B&G is working on wrapping up the Health Department renovations. This project has gone very smoothly and efficiently. They are expecting to complete this by the end of November. Peirson also advised the committee of the upcoming project within the Circuit Clerks office. They currently have an A/C unit that is out and it must be replaced. B&G already has a unit that can be used for this however, B&G is unable to install due to its size, etc. It would require contracting out to someone that has the proper equipment in order to replace such a large unit.

The plan for B&G, once the Health Department is completed, is to move to the State's Attorney's office and Hazel Street to complete the projects that they have already been working on sporadically.

Agenda Item 7 – Items of Information and Committee Concerns

None.

Agenda Item 8 – Executive Session

Not necessary.

Agenda Item 9 – Adjournment

Hart adjourned the meeting until the next meeting schedule for December 19, 2016 @ 5:00 P.M.

Minutes by: Jennifer Jenkins, Administrative Assistant