

Judicial & Rules Committee Meeting  
Tuesday August 22, 2017  
Courthouse Annex, Room 319, 5:00 PM

## MINUTES

### **Agenda Items 1 - Call to Order and Roll Call**

Adam Hart called the Judicial & Rules Committee of the Vermilion County Board to order at 5:01 PM., August 22, 2017 in the Courthouse Annex Room 319.

Upon the call of roll, the following members were present: Adam Hart, Larry Baughn, Robert Boyd, Phearn Butler, and Nancy O'Kane were present. Tom Morse was excused. 5 present, 2 absent at roll call. Deanna Witzel arrived at 5:03.

Also present were: Denny Gardner- Circuit Clerk, Judge Craig DeArmond, Judge Thomas O'Shaughnessy, Alexander Wakeland-Judicial & Rules, Thomas Gregory- Probation, Bill Donahue- Risk Consultant, Jennifer Jenkins - Administrative Assistant, & Norman Anglin- County Board Receptionist.

### **Agenda Item 2 - Adoption/Amendment to the Agenda**

Hart asked if there were any changes/additions to the agenda. Motion to approve the agenda by Baughn, second by O'Kane. Motion was carried by acclamation.

### **Agenda Item 3 - Approval of Minutes from July 25, 2017**

A motion was made by O'Kane, second by Butler, to approve the minutes as presented. Upon the call of roll, the following members yes to wit: Hart, Baughn, Boyd, Butler, and O'Kane. 5-yes 2-absent.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Budget-Probation**

Tom Gregory presented his budget to the committee.

Gregory essentially has 3 budgets; the General Fund, Probation Service Fund, and the Electronic Monitoring budget. The revenue on electronic monitoring anticipated for next year is \$40,000.00. The Probation Fee budget revenue is \$160,000.00. This is based on where he is currently at now. He is anticipating on state money to come in soon.

The expenditures for the General Fund is for salary for himself and 29 staff members.

The expenditures for the Probation Service Fund which are used to run the department. This year \$21,000.00 has been added in salary reimbursement , this comes from the last contractual bargaining unit increase of 3%.

The Electronic Monitoring budget expenditures is larger than what it has been in the past due to travel expenses in driving youth to destinations for substance abuse and mental health treatment. The plan is to get an S.U.V. that is all wheel drive. This is to ensure safety for employees and transports.

The excess vehicle will go to the State's Attorney's office for their use.

Motion by Baughn, Second by Witzel to approve the Probation Budget presented.

Upon the call of roll, the following members yes to wit: Hart, Baughn, Boyd, Butler, O'Kane, and Witzel.

6-yes 1-absent.

### **Agenda Item 6 – Budget- Court Administration**

Judge DeArmond thanked the committee for their current and past support. He will be handing over his duties to Judge O'Shaughnessy.

Alexander Wakeland handed out a short summary of the expenditures. Wakeland explained to the committee that the only increase on his budget would be for salary increases and an additional increase in telephone line. This is due to an increase from the phone service vendor. He also addressed the decrease in the petit jury. This is due to a decrease in pay to the jurors. This was decreased by \$25,000.00 however this has been moved to the grand jury line item. They are anticipating in bringing in a grand jury once or twice a month.

The Court Security Fee Fund pays for the bailiffs. There are currently 9 Bailiffs and 3 Court Security personnel. The hourly rate for the bailiffs has increased to \$10.95 and the courthouse security officers has increased to \$15.00 from \$10.95 an hour. This is a drastic increase. There are two officers that are 40 hours a week work week. They are asking that this line be increased by \$28,000.00.

Motion by Baughn, second by Boyd to approve the budget presented.

Upon the call of roll, the following members yes to wit: Hart, Baughn, Boyd, Butler, O'Kane, and Witzel. 6-yes 1-absent.

### **Agenda Items 7- Ordinance- Circuit Clerk Fees-Automation Fee**

Denny Gardner explained that there can be a charge up to \$25.00 per case. The automation fund is used for is computer systems, software, programs, anything computer related, etc.

With new programs that are being looked into this has been changed to \$20.00 because the legislature is also looking at another proposal of reducing the bonds when people do go to jail. The state will eventually cap this fee at \$20.00 so it was determined by Gardner to go ahead and go to the \$20.00 fee instead of going to \$25.00 and then having to drop this amount back down. We currently charge \$15.00.

Motion by Witzel, second by Butler to approve the ordinance as presented.

Upon the call of roll, the following members yes to wit: Hart, Baughn, Boyd, Butler, O'Kane, and Witzel. 6-yes 1-absent.

### **Agenda Items 8- Ordinance-Circuit Clerk Fees-Document Storage**

Denny Gardner advised the committee that the document storage is basically the same concept as above. Same fees, etc.

The numbers have decreased in the last few years regarding tickets and such.

With that, the revenue decreases as well.

This will help keep computers, storage systems, etc. up to date.

Motion by Witzel, second by Baughn to approve the ordinance as presented.

Upon the call of roll, the following members yes to wit: Hart, Baughn, Boyd, Butler, O'Kane, and Witzel. 6-yes 1-absent.

### **Agenda Item 9- Items of Information and Committee Concerns**

Marron shared that the Treasurer's office received notice that our Personal Property Replacement Tax is going to be cut by up to 25%. This could mean a reduction in revenue of about \$300,000.00.

We have looked over the preliminary deed to the Federal Courthouse and we have sent it back to the GSA with a minor change and also there are still a few things to work out with the Illinois Historic Preservation Society. We are also looking into some parking. There have been preliminary talks with the Mayor.

### **Agenda Item 10 – Executive Session**

Not needed.

**Agenda Item 11- Adjournment**

Committee Chairman Hart declared the meeting adjourned at 5:43 P.M.

Minutes by: Jennifer Jenkins, Administrative Assistant