

Finance & Personnel Committee
Monday, December 4, 2017
5:00 PM, Room 319, Courthouse Annex

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Vice Chairman Wes Bieritz called the Finance/Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Wes Bieritz, Robert Boyd, Becky Stark, Bruce Stark, and Crisi Walls. Steve Fourez and Todd Johnson were both absent and excused. Also in attendance were Darren Duncan, Vermilion County Treasurer; Bill Wright, Vermilion County Auditor; Bill Donahue, Risk Consultant; Doug Toole, Health Department Administrator; and Michael Marron, Vermilion County Board Chairman.

Agenda Item 2 - Adoption/Amendments to the Agenda

Mrs. Stark motioned, seconded by Walls, to approve the agenda as presented. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – October 6th, 2017

Walls moved, seconded by Mr. Stark, to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 - Financial Update

Ms. Briggs distributed a financial update report that included a revenue spreadsheet comparing the 2015-2016 vs 2016-17 status. Bieritz questioned why the report stated that the real estate taxes were low and it was explained that the taxes usually come in 3 disbursements. One of those disbursements does not come until the following fiscal year. Therefore, there is only one disbursement included on the report for this tax year. Mr. Duncan commented that the second disbursement will be on November's report. Bieritz noted that some of the Public Fees are still running behind so not all the revenue is being collected as anticipated. Chairman Marron added that the revenue recorded at the end of October 2016 was \$9,998,638.72 and the October 2017 revenue is recorded at \$10,416,469.52.

Agenda Item 6 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Liability Insurance Fund

Walls moved, seconded by Boyd, to discuss. One of the major expense from the Liability Insurance Fund is the Worker's Comp claims. There was a substantial claim at the end of the 2016-2017 fiscal year and not enough time to do a budget amendment for that year. Since the new fiscal year has begun, the claim can be paid with the new budget, but that doesn't allow much funding for future claims that occur throughout the year. This amendment is to replenish that fund.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Becky Stark, Bruce Stark, and Crisi Walls. 5 yes, 2 absent

Agenda Item 7: Executive Session

Not necessary

Agenda Item 8 - Items of Information

Chairman Marron wanted to remind all committee members that the Open Meeting Training is due soon if not already completed. The new County Building is waiting on phones and internet and renovations

are being completed. Congressman Shimkus and Senator Bennett are both interested in renting office space in the building. Parking for the new County Building was also discussed. There are currently 19 spaces around the building and the city lot on Harrison and Walnut will be available for employees.

Agenda Item 9 – Adjournment

Committee Vice Chairman Bieritz adjourned the meeting at 5:22PM.

Minutes by: Erika Briggs, Financial Resources Director