

**Finance & Personnel Committee**  
**Monday, August 8, 2017**  
**5:00 PM, Room 319, Courthouse Annex**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call**

Chairman Steve Fourez called the Finance/Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Robert Boyd, Steve Fourez, Todd Johnson and Bruce Stark. Larry Baughn, Wes Bieritz, and Becky Stark were absent and excused. Also in attendance was Darren Duncan, Vermilion County Treasurer; Bill Wright, Vermilion County Auditor; Alexis Berlin, Chief Deputy Auditor; Bill Donahue, Risk Consultant; and Michael Marron, Vermilion County Board Chairman.

**Agenda Item 2 - Adoption/Amendments to the Agenda**

Mr. Stark moved, seconded by Mr. Johnson, to adopt the agenda. Motion passed by acclamation.

**Agenda Item 3 - Approval of Minutes – July 10th, 2017**

Johnson moved, seconded by Mr. Stark, to approve the minutes. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

None

**Agenda Item 5 - Financial Update**

Ms. Briggs distributed a financial update report that included a revenue spreadsheet comparing the 2015-2016 vs 2016-17 status. There was no expense report due to errors with OpenGov. The committee did discuss the State revenue and the forecasted financials for the 17/18 FY. A State Income Tax, Sales Tax/ Regular, and Sales Tax/ Supplemental reports were all provided.

**Agenda Item 6 – Auditor Annual Budget 17-18 FY**

Bill Wright, the Vermilion County Auditor presented his budget for the 17/18 FY. There was an overall 3.2% decrease in his budget.

Mr. Stark moved, seconded by Mr. Boyd, to approve the Auditor's budget.

Upon the call of the roll the following members voted yes to approve the ordinance: Robert Boyd, Steve Fourez, Todd Johnson and Bruce Stark. 4 yes, 3 absent.

**Agenda Item 7 – Treasurer Annual Budget 17-18 FY**

Darren Duncan, the Vermilion County Treasurer presented his budget for the 17/18 FY. Mr. Duncan explained that there were some movement in expenditures due to the need for more education and training in his office. The overall non-personnel had no increase. The 16/17 tax collection was also discussed.

Mr. Stark moved, seconded by Mr. Johnson to approve.

Upon the call of the roll the following members voted yes to approve the ordinance: Robert Boyd, Steve Fourez, Todd Johnson and Bruce Stark. 4 yes, 3 absent.

**Agenda Item 8 –Dual Signature Policy in Treasurer's Office**

This item was removed and will be presented next month.

**Agenda Item 9 – Executive Sessions**

None

**Agenda Items 10 – Items of Information**

Chairman Marron announcement that the County Board office is working on scheduling a Law Enforcement Appreciation Day. The County Board office was notified from the GSA that the official ownership of the Federal Courthouse is almost completed and a letter of approval should be received in a few weeks. Chairman Marron will not be at the County Board meeting, August 8, 2017. Vice Chairman Todd Johnson will act in his place.

**Agenda Item 11 – Adjournment**

Mr. Fourez adjourned the meeting at 5:36 PM.

Minutes by: Erika Briggs, Financial Resources Director