

Technology Committee Meeting
Thursday June 1, 2017
Courthouse Annex, Room 319, 5:00 PM

MINUTES

Agenda Items 1 - Call to Order and Roll Call

Chairman of the committee, Crisi Walls called to order the Technology Committee meeting at 5:00 PM. Thursday June 1, 2017, Courthouse Annex, Room 319.

Upon the call of roll, the following members were present: Crisi Walls, Adam Hart, Bruce Stark, Joel Bird, and Cari West-Monson, Deanna Witzel and Phearn Butler were absent and excused; 5 present, 2 absent at roll call.

Also present were: Michael Marron, County Board Chairman, Bill Donahue, Assistant State's Attorney; Erika Briggs-Financial Resources Director, Ted Fisher, Tech Services, Phil Kruzich and Travis Mains, CH Smith Insurance, and Marguerite Bailey Administrative Assistant.

Agenda Item 2 - Adoption/Amendment to the Agenda

Committee Chairman Crisi Walls asked if there were any changes/additions to the agenda. There were none. Motion made by Hart, seconded by Stark to adopt the agenda. Motion was carried by acclamation.

Agenda Item 3- Approval of Minutes

Committee Chairman Crisi Walls asked if there were any changes/additions to the minutes from April 6, 2017. There were none. Motion made by Bird, seconded by West-Monson to adopt the agenda. Motion was carried by acclamation.

Agenda Item 4 – Audience Comments

None.

Agenda Item 5 – Presentation by Phil Kruzich from C.H. Insurance – Cyber Security

Marron introduced Phil and offered a preface of why the presentation of Cyber Security was relevant to the current focus of the county. Cyber Security would be a need to move forward with the Finance/ Accounting & Courthouse Software integration. Marron also informed the committee of the BID for RFP and case management system to be brought to the County Board meeting scheduled for June 13, 2017 along with a budget amendment to cover the costs for Premier Solutions and Cyber Security Insurance. The county is at risk with information that could be accessed.

Mr. Phil Kruzich presented the types of intrusion that the county could incur and the variety of risks that he researched. Mr. Kruzich encouraged the board members to review the website: www.privacyrights.org for an in-depth look at types of intrusions and the history of how the intrusions occurred. Mr. Kruzich gave his professional opinion that after reviewing many companies and their coverage details suggested that the company BCS Insurance Company would be the best choice for the county. Phil also made mention that our system would have to be encrypted to be insured.

Ms. West Monson inquired about the type of coverage, why did Mr. Kruzich prefer BCS, and the estimated cost.

Mr. Kruzich replied that the coverage would be Liability Coverage, the language of the contract was the most thorough, had the best execution processes, the best language, and exhibited the most knowledge. The cost was between 7k to 14k annually.

Small discussion was held in regards to current claims or intrusions. Ted Fisher responded that no claims have been made in the last 60-90 days. The IT department receives updates/ alerts from the State Terrorism Advisory System. Primary risk is at the user level when a user allows unknown emails. Premier Solutions recently installed newer anti-virus software onto the workstations at the county. Ted reported that Premier Solutions were more than 50% completed. All agreed that as a whole there are risks and that Cyber Security will be a necessary investment.

Agenda Item 6 – Items of information and committee concerns

Committee Chairman Crisi Walls asked the status of the software upgrade and integration. Ted Fisher will meet with Premier Solutions in regards to the Health Department and private information on June 2nd. All departments are on separate network except the county board. The current AS/400 system is out dated and there is a lack of engineers to support that platform. The installation/ integration of the new finance and accounting software would also bring payroll in house and the information would be shared between the necessary departments specifically the Auditor and Treasurer. This upgrade will be a cost savings and create more efficiency. Another example of a needed upgrade is the State's Attorney's office will be moving to a virtual server over the next 60- 90 days is another cost savings, but will be a risk since it will be online.

Marron thanked everyone for their concern about his recent injury. He was happy to report that all is well and would recover over the next four weeks. Marron also informed the board that the audit from Daughhetee and Parks was back and to expect a written management/ discussion and analysis to be presented at the July County Board meeting.

Agenda Item 7 – Executive Session

Not necessary.

Agenda Item 8 - Adjournment

Hart moved, seconded by Stark to adjourn the meeting at 5:43 P.M.

Minutes by: Marguerite Bailey, Administrative Assistant