

**Public Safety Committee Meeting**  
**Wednesday, October 18, 2017**  
**5:00 PM, Annex, 3<sup>rd</sup> Floor, Conference Room**

## **AGENDA**

1. Call to Order and Roll Call
2. Adoption/Amendments to Agenda
3. Approval of Minutes – September 20, 2017 Meeting
4. Audience Comments
5. Ordinance- Amendment to the Combined Annual Budget and Appropriation Ordinance for the Coroner
6. Executive Sessions:
  - A. **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
  - C. **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
7. Items of Information or Committee Concerns
8. Adjournment

**Public Safety Committee Meeting**  
**Wednesday, September 20, 2017**  
**5:00 p.m., EMA, 2507 Georgetown Road**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

County Board Chairman Chuck Nesbitt called the Public Safety Committee of the Vermilion County Board to order at 5:00 p.m., September 20, 2017 at the EMA Facility located at 2507 Georgetown Road.

Upon the call of roll, the following committee members were present: Chuck Nesbitt, Craig Golden, Bruce Stark, Becky Stark, Nancy O’Kane, and Larry Baughn. Tom Morse was absent and excused. (6 present, 1 absent)

Also attending the meeting was: Mike Marron, County Board Chairman; Bill Donahue, County Board Risk consultant, Ted Fisher, IS/EMA Director, Jennifer Jenkins, Administrative Assistant.

### **Agenda Item 2 - Adoption/Amendments of Agenda**

Becky Stark moved, seconded by O’Kane, to adopt the agenda as presented. Motion passed by acclamation.

### **Agenda Item 3 - Approval Minutes – August 17, 2016**

Baughn moved, second by Golden, to accept the minutes as written. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

There were none.

### **Agenda Item 5 – Ordinance- Amendment to the Combined Annual Budget and Appropriation Ordinance for Public Safety Building Rent Fund**

Marron explained that this is due to a slight under estimation in the budget. Also, the Sheriff had some additional training costs that was paid through the Public Building Commission. This budget amendment will take us through the rest of the year. Motion to approve by Golden, second by Becky Stark. Upon the call of roll, the following members voted yes, to-wit: Chuck Nesbitt, Craig Golden, Bruce Stark, Becky Stark, Nancy O’Kane, and Larry Baughn. (6 yes, 1 absent)

### **Agenda Item 6 – Resolution- Sublease for Operations and Maintenance of the Public Safety Building**

Marron shared with the committee that when we renegotiated the lease we did it long term. With it being such a long lease we pass a sublease each year. Currently there is no cap on the Public Safety Building rent fund because it is a non-cap levy. There has been some concern that they may cap this fund as has been recently discussed in the General Assembly. This sublease protects us each year. Marron also further explained to the committee that the County has

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basically deeded the Juvenile Detention Center and the Public Safety Building over to the Public Building Commission. We (Vermilion County) pay them a lease every year. We pay for the employees benefits, salaries, etc. The PBC is responsible for updates, repairs, etc. to these buildings/structures.

Motion to approve by O’Kane, second by Bruce Stark. Upon the call of roll, the following members voted yes, to-wit: Chuck Nesbitt, Craig Golden, Bruce Stark, Becky Stark, Larry Baughn, and Nancy O’Kane. (6-Yes, 1-absent)

**Agenda Item 7 - Executive Session**

Not necessary at this meeting.

**Agenda Item 8 - Items of Information or Committee Concerns**

Marron shared that budgets will go to Finance Committee in October.

Nesbitt shared that he felt that Law Enforcement Appreciation Day was a success again this year. Hopefully we will be able to branch out further into the County next year.

Nesbitt invited any of the committee members, that were interested, to go on a tour of the EMA Facility directly after the meeting as well as view the inventory.

**Agenda Item 9 - Adjournment**

Committee Chairman Nesbitt adjourned the meeting at 5:14 pm.

Minutes by: Jennifer Jenkins

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE CORONER'S OFFICE**

**WHEREAS**, the Coroner has been required to perform additional autopsies due to criminal Coroner therefore needs a budget amendment; and

**WHEREAS**, the additional amount was not known at the time the budget was prepared and thus was not included; and

**WHEREAS**, the budget therefore needs to be amended to add an additional fifteen thousand dollars and no/cents (\$15,000.00) to be placed in the Contractual/Professional line.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor be authorized and instructed to amend the budget for fiscal year 2016-2017 by appropriating the sum of \$15,000.00 as follows:

<b>001.350.00.04361</b>	<b>Contractual Professional</b>	<b>\$15,000.00</b>
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And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the November 14, 2017 A.D. Session.

*This amendment takes two thirds majority for passage.*

DATED this 14<sup>th</sup> day of November 2017 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Budget Amendment – Coroner’s Office

APPROVED BY Public Safety Committee:

Chuck Nesbitt	Y	N	A	<u>10/18/2017</u>
Chairman				Date

Craig Golden            Y   N   A

Tom Morse              Y   N   A

Bruce Stark             Y   N   A

Becky Stark             Y   N   A

Nancy O’Kane           Y   N   A

Larry Baughn           Y   N   A

**Request for Amendment  
Fiscal Budget  
2016 - 2017**

Dept: CORONER #350

Date: 10/10/2017

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.350.00.04361</u>	<u>Contractual/Prof Services</u>	\$ <u>90,000</u>	\$ <u>15,000</u>	<u>105,000.00</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

**Narrative:**

This year we have experienced a higher than average number of homicides in Vermillion County that require autopsies. This added an additional burden to the budget which was unforeseen. The related costs have also increased over the past year. The original budgeted amount which has classically remained static and has been insufficient over the past five years, caused a shortfall in the budgeted amount as well. Each year this office has had to return to ask for a budget amendment to increase the budget in this line item by at least ten percent.

Department Head: Coroner Jane McFadden

**Approved By:**

\_\_\_\_\_ Committee  
Chairman  
\_\_\_\_\_  
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Finance Committee  
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Chairman  
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Dated: \_\_\_\_\_

Dated: \_\_\_\_\_