

Public Safety Committee Meeting
Wednesday, May 17, 2017
5:00 PM, Courthouse Annex, Room 319

AMENDED AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to Agenda
3. Approval of Minutes – April 19, 2017 Meeting
4. Audience Comments
5. Ordinance: Budget Amendment for Coroner’s Receipt of State Funds
6. Items of Information or Committee Concerns
7. Executive Sessions:
 - A. **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
 - C. **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Adjournment

Public Safety Committee Meeting
Wednesday, April 19, 2017
5:00 p.m., Courthouse Annex, Room 319

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Chuck Nesbitt called the Public Safety Committee of the Vermilion County Board to order at 5:00 p.m., April 19, 2017 in Room 319 of the Courthouse Annex.

Upon the call of roll, the following committee members were present: Chuck Nesbitt, Craig Golden, Tom Morse, Becky Stark, Bruce Stark, and Crisi Walls . 6 present, Chad Turner was excused.

Also attending the meeting was: Patrick Hartshorn, Vermilion County Sheriff, Ted Fisher, Wesley Bieritz, & Jennifer Jenkins, Administrative Assistant

Agenda Item 2 - Adoption/Amendments of Agenda

Nesbitt moved, seconded by Becky Stark, to adopt the agenda as presented. Motion passed by acclamation.

Agenda Item 3 - Approval Minutes – February 15, 2017

Bruce Stark moved, second by Morse, to accept the minutes as written. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

There were none.

Agenda Item 5 – Department Orientation –Sheriff Patrick Hartshorn, Vermilion County Sheriff

The Sheriff, Patrick Hartshorn, gave a presentation on the functions and duties of the Office of Sheriff. The office currently oversees 3 separate budgets that come from 4 different funding sources. They are as follows; **1. General Fund budget** this pays for all of the Sheriff's operations outside of the Public Safety Building inc; all the deputies, courthouse Sheriff's staff.

2. PSB Rent fund this pays for operations inside the Public Safety Building inc; Correctional Officers, Expenses for inmates such as food & medical, cooks, laundry, & secretarial. **3. Grant Fund Budget** this is used primarily for overtime. This money is shared between the Sheriff's Dept and the City of Danville Police Department.

They are currently 39 deputies, 45 correctional officers, 6 cooks and laundry workers, 2 registered nurses, & 5 clerical staff.

Some of the duties provided by the Sheriff's Department are: the care and custody of the Courthouse which provides a contingent of uniformed officers daily. There are also civilian security officers that are employed at the Courthouse.

The Sheriff's Department is also responsible for service of process for the court which includes; summons, subpoena's, warrants, extradition, evictions, etc.
Selling of property that is in foreclosure which takes place every Thursday at 10:00 A.M. on the first floor of the Courthouse.

Hartshorn also provided an update on the Capital Improvements that need or that are currently being done , they are as follows; Plumbing, Electrical, Roofing- PSB & JDC, Generator, Jail Security System, Boilers, 1 chiller A/C unit for PSB, & a new grounding system for the radio tower at the PSB.

Agenda Item 6 - Items of Information or Committee Concerns

Agenda Item 7 - Executive Session

Not necessary at this meeting.

Agenda Item 8 - Adjournment

Committee Chairman Nesbitt adjourned the meeting at 6:04 pm.

ORDINANCE

RE: Budget Amendment for Coroner's Receipt of State Funds

WHEREAS, the County Coroner has received State funds from the Department of Public Health; and,

WHEREAS, the revenue, while annual could not be budgeted ahead of time as it is dispersed by the State based upon revenue from a surcharge paid for death certificates to be used for equipment and lab facilities; and,

WHEREAS, such additional revenue can be added to the Special Circumstances line in the Coroner's budget.

NOW, THEREFORE BE IT RESOLVED by the County Board of Vermilion County, Illinois, that the Coroner's budget be accordingly amended to show the receipt of such grant funds as set out in the request for budget amendment attached here to and incorporated herein by reference.

This budget amendment requires two thirds approval by the full County Board

**FROM ILLINOIS DEPARTMENT
OF PUBLIC HEALTH:**

TO APPROPRIATION NUMBER:

Death Certificate Surcharge Fund	\$9191.00	001.350.00.04328	\$9191.00
		Special Circumstance	

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the June 13, 2017 A.D. Session.

DATED this 13th day of June 2017 A.D.

AYE _____ NAY _____ ABSTAIN _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County

Approved by Public Safety Meeting: Chuck Nesbitt Y N A

Chairman

Craig Golden Y N A

Tom Morse Y N A

Bruce Stark Y N A

Becky Stark Y N A

Chad Turner Y N A

Crisi Walls Y N A

Resolution No. _____

**Request for Amendment
Fiscal Budget
2016 - 2017**

Dept: CORONER

Date: May 5, 2017

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.350.00.04328</u>	<u>Special Circumstance</u>	<u>\$ 0</u>	<u>\$ 9,191</u>	<u>9191.00</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
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Narrative:
This money is from the Illinois Department of Public Health's death certificate surcharge fund.
It is dispersed annually as a grant to all County Coroners in the State to be used for equipment and lab facilities.

Department Head: Jane McFadden

Approved By: _____ Committee

Chairman

Finance Committee

Chairman

Dated: _____

Dated: _____

04453

04492

AB6185361

SUSANA A. MENDOZA
COMPTROLLER - STATE OF ILLINOIS



COUNTY OF VERMILION
CORONER
123 N HAZEL STREET
DANVILLE IL 61832-4721

Agency * PUBLIC HEALTH
Warrant Number AB6185361
Warrant Amount \$4,454.00
Warrant Date 05-08-2017
Voucher Number PV482700019256

Vendor Number ***** *

Payment Description: 17 0635 10 0000021458 01/01/2017 06/30/2017 72700117E 16
PER IDPH DEATH SURCHARGE AGREEMENT, CORONER DISTRIBUTION OF
SHARED DEATH SURCHARGE REVENUES FOR COLLECTION YEAR 2016.
AGREEMENT # 72700117E

Invoice Number	Inv. Date	Customer ID	Billing Account Number	Net Amount
72700117E	042617			4454.00

DO YOU NEED HELP OR HAVE QUESTIONS ABOUT THIS PAYMENT?

For questions regarding this payment, please contact the Vouchering Agency at the number listed below:

PUBLIC HEALTH 217-782-5934

Payment of interest may be available if the State fails to comply
with the Illinois Prompt Payment Act (30 ILCS 540/1).

www.illinoiscomptroller.gov/contact

115483579

01704

01741

AB5839139

SUSANA A. MENDOZA
COMPTROLLER - STATE OF ILLINOIS



COUNTY OF VERMILION
CORONER
123 N HAZEL STREET
DANVILLE IL 61832-4721

Agency * PUBLIC HEALTH
Warrant Number AB5839139
Warrant Amount \$4,737.00
Warrant Date 01-19-2017
Voucher Number PV482700011220

Vendor Number ***** *

Payment Description: 17 0635 10 0000013508 07/01/2016 12/31/2016 72700117E 15
PER VITAL RECORDS CONTRACT# 72700117E, DISTRIBUTION OF SHARE
D REVENUE COLLECTED FROM DEATH SURCHARGE FEES

Invoice Number	Inv. Date	Customer ID	Billing Account Number	Net Amount
72700117E	121516			4737.00

114334494

Payment of interest may be available if the State fails to comply with the Illinois Prompt Payment Act. (30 ILCS 540/1)
* For questions, contact: PUBLIC HEALTH 217-782-5934

Intergovernmental Agreement
Between
Illinois Department of Public Health
And
Vermillion County Coroner

The Illinois Department of Public Health (DPH) and Vermillion County Coroner, pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, hereby enter into this Interagency Agreement (Agreement) in Sangamon County, Illinois. DPH and Vermillion County Coroner are collectively referred to herein as "Parties" or individually as a "Party." To fulfill the terms of this Agreement the Parties agree to the following:

ARTICLE I
INTRODUCTION

1.1 Background. The Vital Records Act (410 ILCS 535/25) provides for a two dollar surcharge fee for obtaining a certified copy of a death certificate and a fetal death certificate. This fee is mandated to be deposited into the Death Certificate Surcharge Fund, a special fund created in the State treasury.

1.2 Purpose. Subject to appropriation, 25 percent of the monies in the Death Certificate Surcharge Fund may be used for grants by DPH to all coroners and medical examiners or officials charged with the duties set forth under Division 3.3 of the Counties Code, who have a different title, for equipment and lab facilities. (Source P.A. 99-408, eff. 1-1-16).

ARTICLE II
DUTIES AND OBLIGATIONS OF THE PARTIES

2.1 The Death Certificate Surcharge fund shall be used, as stated in 410 ILCS 535/25.5, for equipment and lab facilities. (Source P.A. 99-408, eff. 1-1-16).

2.2 Party must report receipt of Funds to its county treasurer and provide satisfactory written proof to DPH upon request.

2.3 DPH will distribute FY15 and FY16 funds in FY17 and FY18 under this Agreement, utilizing electronic funds transfer where available, in accordance with DPH's spending authority. In subsequent years, DPH will annually distribute funds collected from the previous fiscal year.

ARTICLE III
EXPENDITURE OF FUNDS

3.1 Expenditures. DPH shall be responsible for disbursing to county coroners an appropriate share of the Death Certificate Surcharge Fund for monies collected during the preceding fiscal year. Payments shall be made to the order of the County and not to any specific individual.

ARTICLE IV
TERM

4.1 Term. This Agreement shall commence upon execution and, unless otherwise terminated by the Parties, shall continue through December 31, 2021.

ARTICLE V
TERMINATION

5.1 Termination on Notice. This Agreement may be terminated by either Party for any or no reason upon thirty (30) days' prior written notice to the other Party.

5.2 Termination for Breach. In the event either Party breaches this Agreement and fails to cure such breach within ten (10) days' written notice thereof from the non-breaching Party, the non-breaching Party may terminate this Agreement upon written notice to the breaching Party.