

**Health and Education Committee Meeting**  
**Thursday, April 20, 2017**  
**5:00 PM, Courthouse Annex, Room 319**

**AMENDED**  
**AGENDA**

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Approval of Minutes – February 16, 2017
4. Audience Comments
5. Health Department’s food ordinance
6. Ordinance-Line item transfer- Mental Health 708 Fund -
7. Update on Complex Service Planner hiring
8. Presentation by Ginger Boas, Cooperative Extension Service
9. Executive Session
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**  
The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information
9. Adjournment

## MINUTES

### **Agenda Item 1 - Call to Order and Roll Call**

Acting Chairman Chuck Mockbee called the Health & Education meeting to order at 5:15PM. Upon the call of roll, the following members were present: Chuck Nesbitt, Marla Mackiewicz, Chuck Mockbee, Cari West-Monson, and Chad Turner. Kevin Green and Phearn Butler were absent and excused.

Also present were: Bill Donahue, Assistant State's Attorney; Douglas Toole, Health Department; Paige Brown, Animal Regulation; County Board Chairman Mike Marron; Jim Russell, Mental Health; Cheryl Reifsteck, Regional Office of Education; and Amie Harvey, Administrative Assistant.

### **Agenda Item 2 - Adoption/Amendment to the Agenda**

County Board Chairman Marron suggested all items requiring a vote (8 and 9) be moved up on the agenda following audience comments. Chad Turner was expected to leave the meeting early, and wanted to ensure participation. Mackiewicz moved, second by Turner, to amend the agenda as stated. Motion was carried by acclamation.

### **Agenda Item 3 - Approval of Minutes from January 17, 2016**

Mackiewicz moved, second by Nesbitt, to approve the minutes presented. Motion was carried by acclamation.

### **Agenda Item 4 - Audience Comments**

There were none.

### **Agenda Item 8 – Budget Line Item Transfer for Vermilion County Mental Health Board**

Jim Russell explained the VCMHB had contracted with Barb Chatman, as an independent contractor, to provide services as the Complex Services Planner. Barb retired on November 30, 2016. The VCMHB voted at its January 23, 2017 meeting to make that position an employee of the VCMHB office. In order to fund that position, \$23,508 will be moved from the Contractual/Professional Services line item. \$20,175 will be moved to the Salary-Personnel line item. \$3,333 will be moved to the Travel Expenses line item. These transfers will fund the position for the rest of the 2016-2107 fiscal year. Next year's VCMHB fiscal budget will reflect a total of \$32,210 for the Salary-Personnel line item, and a total of \$6,200 for the Travel Expense line item. These transfers do not increase the overall VCMHB budget; they move funding around within the budget. There will be some additional costs incurred to the County as a result of adding an employee.

Turner moved, second by Nesbitt, to approve the transfer. Upon the call of roll, the following members voted yes, to-wit: Chuck Nesbitt, Marla Mackiewicz, Chuck Mockbee, Cari West-Monson, and Chad Turner. 5 yes, 2 absent.

### **Agenda Item 9 – Revision of Animal Control Ordinance**

The ordinance was written by Bill Donahue with the assistance of County vet, Susan Norris. He explained that the ordinance largely mirrors state statute. Last meeting, some things were updated due to outdatedness.

The changes were noted. Discussion ensued.

Nesbitt moved, second by West-Monson, to approve the ordinance as presented. Upon the call of roll, the following members voted yes, to-wit: Chuck Nesbitt, Marla Mackiewicz, Chuck Mockbee, Cari West-Monson, and Chad Turner. 5 yes, 2 absent.

### **Agenda Item 5 – Presentation by Ginger Boas, Cooperative Extension Office**

Ms. Boas was not present – item tentatively rescheduled to next month's meeting.

Health & Education Committee Meeting  
Thursday, February 16, 2017  
Courthouse Annex, Room 319, 5:15 PM

**Agenda Item 6 – Department Orientation – Regional Office of Education, Cheryl Reifsteck**

Cheryl Reifsteck explained the duties and functions of the Regional Office of Education.

**Agenda Item 7 – Department Orientation – Mental Health and 708 Board, Jim Russell**

Mr. Russell described the activities of the Mental Health Department and Board.

**Agenda Item 10 - Executive Session**

Not necessary.

**Agenda Item 11 - Items of Information of Committee Concerns**

There were none.

**Agenda Item 12 - Adjournment**

Acting Committee Chairman Mockbee declared the meeting adjourned at 6:02 PM.

Minutes by: Amie Harvey, Administrative Assistant

DRAFT

## **ORDINANCE**

### **THE VERMILION COUNTY HEALTH DEPARTMENT'S FOOD SERVICE SANITATION PERMIT CLASSIFICATION AND FEE SCHEDULE**

WHEREAS, the Vermilion County Board did on June 9, 2015 approve a revised fee and permit classification schedule for the Vermilion County Ordinance Governing Food Service Sanitation; and,

WHEREAS, the Vermilion County Board of Health has recommended creating a new classification for food pantries that serve potentially hazardous foods,

BE IT THEREFORE ORDERED THAT THE County Board of Vermilion County, Illinois hereby adopts the following revised definition, and permit classification and fee schedule, effective January 1, 2018.

### **DEFINITIONS**

Food pantry shall mean a nonprofit organization that distributes pre-packaged food at no cost from an approved source to low-income or unemployed households to relieve situations of emergency and distress.

### **PERMIT CLASSIFICATION AND FEE SCHEDULE**

Class I, F Non-profit food pantries are those establishments that provide pre-packaged potentially hazardous food product. Potentially hazardous foods are commercially pre-packed in an approved processing establishment.

Applicant must submit proof of non-profit status at the time an application is submitted. A food pantry that provides pre-packaged, non-potentially hazardous food product is exempt from permit requirements.

Fee -0-, but a permit is required for each event.

PRESENTED, APPROVED AND ORDAINED BY THE County Board of Vermilion County, Illinois at the May 9<sup>th</sup>, 2017 A.D. session. Dated this 9<sup>th</sup> day of May, 2017, A. D.

Aye \_\_\_ Nay\_\_\_ Absent \_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

\_\_\_\_\_  
Approved as to Form: State's Attorney

APPROVED BY HEALTH & EDUCATION:

Kevin Green        Y N A \_\_\_\_\_  
Chairman

Phearn Butler        Y N A

Marla Mackiewicz    Y N A

Charles Mockbee     Y N A

Chuck Nesbitt        Y N A

Chad Turner          Y N A

Cari West-Monson    Y N A

Ordinance No: \_\_\_\_\_

VERMILION COUNTY  
HEALTH DEPARTMENT



ORDINANCE GOVERNING  
FOOD SERVICE SANITATION

## VERMILION COUNTY ORDINANCE GOVERNING FOOD SERVICE SANITATION

### SECTION 1 - PURPOSE

The purpose of this ordinance is to protect, promote, and preserve the public health and general welfare of the citizens by providing the establishment and enforcement of minimum rules and regulations for retail food stores and food service establishments in Vermilion County, Illinois.

### SECTION 1A - JURISDICTION

This ordinance shall be enforced throughout Vermilion County except within any city, village or incorporated town or combination thereof of less than 500,000 inhabitants which city, village or incorporated town or combination thereof or public health district maintains a local health department and employs a full-time health officer and other professional personnel possessing such qualifications as may be prescribed by the State Department of Public Health, unless otherwise provided by statute or intergovernmental agreement.

### SECTION 2 - RULES AND REGULATIONS

The current editions of the Illinois Department of Public Health Rules and Regulations for Food Service Sanitation and Rules and Regulations for Retail Food Stores and any subsequent amendments or revisions thereto are hereby adopted by reference as the Vermilion County Food Service Sanitation Code. Three current copies of each set shall be placed on file in the County Clerk's Office

### SECTION 3 - DEFINITIONS

In addition to the definitions contained in the above rules and regulations, the following definitions shall apply in the enforcement and interpretation of this ordinance.

3.1 Adulterated shall mean the condition of any food:

- a. if it bears or contains any poisonous or deleterious substance in a quantity which may render it injurious to health;
- b. if it bears or contains any added poisonous or deleterious substance for which no safe tolerance has been established by regulations or in excess of such tolerances if one has been established.
- c. if it consists in whole or in part of any filthy, putrid or decomposed substance or if it is otherwise unfit for human consumption;
- d. if it has been processed, prepared, packed or held under unsanitary conditions whereby it may have been contaminated with filth or whereby it may have been rendered injurious to health;
- e. if it is in whole or in part the product of a diseased animal or animal which has died otherwise than by slaughter;
- f. If its containers are composed in whole or in part of any poisonous or deleterious substance which may render the contents injurious to health.

3.2 Extensively remodeled shall mean whenever an existing structure is converted for use as a food service establishment; or existing establishments receive any structural additions or alterations; or plumbing systems are changed, modified or extended, excluding routine



maintenance.

- 3.3 Food service establishment means any place where food is prepared and intended for, though not limited to, individual portion service, and includes the site at which individual portions are provided. The term includes any such place regardless of whether consumption is on or off the premises and regardless of whether there is a charge for the food. The term also includes delicatessen type operations that prepare foods intended for individual portion service. The term does not include lodging facilities serving only a continental breakfast, (a continental breakfast is one limited to only coffee, tea, and/or juice and commercially prepared sweet baked goods), private homes or a closed family function where food is prepared or served for individual family consumption, or the location of food vending machines.
- 3.4 Retail Food Store means any establishment or section of an establishment where food and food products are offered to the consumer and intended for, though not limited to, off-premises consumption. The term does not include establishments which handle only prepackaged spirits; roadside markets that offer only fresh fruits and fresh vegetables for sale; food service establishments; or food and beverage vending machines.
- 3.5 Health Department shall mean the Vermilion County Health Department or its authorized employee.
- 3.6 Imminent health hazard shall mean any situation including but not limited to inadequate hot or cold food holding facilities, lack of potable water supply, sewage entering the establishment, or any other situation which would preclude the possibility of preparing food in a safe and wholesome manner.

- 3.7 Temporary food service establishment shall mean any food service establishment which prepares food or drink or otherwise handles food for public consumption in a fixed location in conjunction with a special event for a period of no longer than fourteen (14) days.
- 3.8 Public Health Administrator shall mean the administrator of the Vermilion County Health Department.
- 3.9 Operator shall mean person in charge of the operation of the food service establishment.

SECTION 4 - ENFORCEMENT PROCEDURE

- 4.1 Permit: It shall be unlawful for any person to operate a food service establishment within Vermilion County, who does not possess a valid permit issued by the Health Department. Permits shall not be transferable. A valid permit shall be posted in a conspicuous place in every food service establishment. Permits for permanent establishments shall expire on December 31 of each year.
- a. New Permits. Any person desiring to operate a food service establishment in Vermilion County shall make written application for a permit on forms provided by the Health Department. Upon receipt of a completed application for a new food service establishment, the Health Department shall make an inspection of the establishment to determine general compliance with the provisions of this ordinance. If met, a permit shall be issued to the applicant.
  - b. Renewal of Permits. Permit renewal applications shall be sent to the applicant by the Health Department thirty (30) days prior to the permit expiration date. The Health Department will not renew a Food Service Establishment Permit

when the permit holder has failed to remit outstanding fines or corrected ordered violations as issued by or owed to the Health Department or a local government agency or court based upon a violation issued by the Health Department.

- c. Suspension of Permits. Permits may be suspended temporarily by the Health Department for failure of the permit holder to comply with the requirements of this ordinance.

Whenever a permit holder or operator has failed to comply with any written notice issued under the provisions of Section 4 of this ordinance, the permit holder or operator shall be notified in writing that the permit is immediately suspended and that an opportunity for a hearing will be provided if a written request is filed with the Health Department by the permit holder.

Upon suspension of the permit, the permit shall be removed from the establishment by the Health Department. Notwithstanding the other provisions of this ordinance, whenever the Health Department finds and documents unsanitary conditions in an establishment which constitute an imminent health hazard, a written notice shall be issued to the operator citing the conditions, specifying the corrective action needed to be taken, and the time period for achieving correction and, if necessary, that the permit is immediately suspended and that all food service operations cease immediately; however, upon receipt of a written request, the permit holder will be offered a hearing with 72 hours.

- d. Reinstatement of Suspended Permits. Any person whose permit has been suspended may, at any time, make a request for reinspection for the purpose of reinstatement of the permit. Within 72 hours following receipt of written request,

the Health Department shall make a reinspection of the establishment. If the applicant is complying with the requirements of this ordinance, the permit shall be reinstated.

- e. Revocation of Permits. A permit may be revoked for serious or repeated violations of the requirements of this ordinance, or for interference with a duly authorized employee of the Health Department in the performance of his duties. A permit may be permanently revoked only after an opportunity for a hearing has been provided by the Public Health Administrator.

Prior to such action, the Public Health Administrator shall notify the permit holder in writing stating the reasons for revocation and advising that the permit shall be permanently revoked at the end of five (5) days, unless a request for a hearing is filed with the Health Department. A permit may be suspended pending the hearing on permanent revocation. Any person who has had a permit revoked may apply for a new permit at any time.

- f. Hearing. The hearings provided for in this Section shall be conducted by the Public Health Administrator at a time and place designated by him.

Hearings will be conducted in accordance with the rules of practice and procedures adopted by the Illinois Department of Public Health pursuant to Section 4a.1 of the Illinois Administrative Procedure Act. Oral testimony given at a hearing shall be recorded verbatim and the presiding officer shall make sufficient copies of the transcript. The Public Health Administrator shall make a final decision based on the complete hearing record and shall sustain, modify or rescind any notice or order considered in the hearing. A written report of the

hearing shall be furnished to the permit holder by the Health Department.

g. Appeal of Hearing. Appeal of hearing decisions may be filed in the Vermilion County Circuit Court.

h. Notices. The notices referred to in this ordinance shall be hand delivered by a duly authorized representative of the Health Department or by certified mail.

A copy of such notice shall be placed in the establishment's permanent file.

1. Fees. Fees for permits shall be set by the Board of Health with the approval of the Vermilion County Board.

Class I Permanent Establishments are those establishments which operate more than six (6) months per year, including but not limited to, retail food stores, delicatessens, institutions, restaurants, taverns and some mobile food units.

The permanent establishments are placed in the following sub-classification for fee purposes.

Class I, A High Risk Permanent Establishments are those establishments which serve potentially hazardous food that requires a great deal of processing on the premises. High risk establishments meet one or more of the following criteria in their operation:

Cooling and reheating of potentially hazardous foods.

Preparing and holding hot or cold food more than 12 hours before serving.

Extensive handling of raw ingredients and hand contact with ready-to-eat foods.

Preparing food for off-site and catering services.

Vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level.

Serving to immunocompromised individuals.

Fee \$350.00

Class I, B Medium Risk Permanent Establishments are those establishments which often serve potentially hazardous foods, however, there is a rapid turnover between preparation and service. Medium Risk Establishments meet one or more of the following criteria in their operation:

Preparing foods for service from raw ingredients using minimal assembly.

Hot or cold holding is restricted to same-day service.

Foods requiring complex preparation are obtained (canned, frozen, fresh prepared) from approved processing establishments.

Fee \$275.00

Class I, C Low Risk Permanent Establishments are establishments which do not serve potentially hazardous foods with the possible exception of pre-packaged items. Low risk establishments meet one or more of the following criteria in their operation:

Only prepackaged foods are available or served.

Potentially hazardous foods are commercially pre-packed in an approved processing establishment.

The establishments have limited preparation of non-potentially hazardous foods and beverages such as snack foods and carbonated beverages.

Only beverages are served (alcoholic or non-alcoholic).

Fee \$200.00

Class I, D Schools with food preparation and/or service.

Fee \$60.00

Class I, E Schools with limited and/or without food preparation, but which do  
serve as a meal site.

Fee \$35.00

Class II Seasonal Establishments are those establishments which operate for six  
(6) months or less per year including, but not limited to, ice cream stands,  
little league concession stands and seasonal mobile units.

Fee \$125.00

Class III Temporary Establishments are those establishments which operate in  
conjunction with special events open to the public, including, but not  
limited to, fairs, auctions, and special church, fraternal or community  
events open to the public. (This does not include private homes or  
closed/invitation-only events such as reunions or wedding receptions.)

Fee \$50.00

Class IV Charity Temporary Establishments are those organizations which  
request donations without specifying an amount or those establishments

which provide or serve food free of charge.

Fee -0-, but a permit is required for each event.

Class V Multiple date temporary establishments are those establishments which operate as temporary establishments with a multiple date/event schedule.

Fee as follows:

|                            |  |
|----------------------------|--|
| 2 scheduled events         | \$65.00  |
| 3 scheduled events         | \$80.00  |
| 4 or more scheduled events | \$95.00 plus \$15.00 for each additional event |

#### 4.2 Inspections.

- a. Frequency of Inspection. All food service establishments shall be inspected according to Illinois Department of Public Health risk assessment guidelines as identified in Section 615.310 of the 77 Illinois Administrative Code.
- b. Right of Entrv. The duly authorized employees of the Health Department, after proper identification, shall be permitted to enter, at any reasonable time, any establishment for the purpose of making an inspection to determine compliance with this ordinance. He shall be permitted to examine the records of the establishment to obtain pertinent information as to foods and supplies purchased, received and used and persons employed by the establishment.
- c. Reports of Inspection. Whenever an inspection of an establishment is made, the findings shall be made on an inspection report that is substantially equivalent to the Illinois Department of Public Health Retail Food Sanitary Inspection Report. One copy of this report shall be furnished to the person in



charge of the establishment at the conclusion of the inspection. (Ord. No. 90-241 & 4/2c, 6-19-90). A letter grade that corresponds with the score from the inspection report shall be recorded on a score form supplied by the Health Department staff and shall be posted by the food service establishment in a conspicuous place near or in close proximity to the food service establishment permit. The food service sanitation grading system that corresponds with the standard numerically weighted scoring system utilized on the retail food sanitary inspection report shall be established, as follows:

| SANITATION SCORE | GRADE |
|------------------|-------|
| 90 - 100         | A     |
| 80 - 89          | B     |
| 70 - 79          | C     |

The establishment score form shall not be removed, tampered with, or mutilated until it is replaced with a new score form by the Health Department staff at the time of the food service establishment's next inspection.

- d. Correction of Violations. The inspection report shall establish a specific and reasonable time for the correction of violations. The corrections shall be made within the period specified in accordance with the following procedures:
1. If an imminent health hazard exists, the establishment shall immediately cease operations. Operations shall not resume until authorized by the Health Department.
  2. Violations of 4 or 5 point items shall be corrected as soon as possible within 10 days of the inspection when a follow up inspection will be made to confirm correction of violations.

3. Violations of 1 or 2 point items shall be corrected by the time of the next inspection.
4. When the rating score of an inspection is less than 70 points, the establishment's food service permit shall be immediately suspended. The food service establishment permit may be reinstated pursuant to Section 4.1 of this ordinance.
5. In the case of temporary food stands, all 4 or 5 point items shall be immediately corrected or the permit shall be suspended.
6. Appeal from the inspection findings shall be provided if a written request for a hearing is filed with the Health Department with 10 days. If requested, a hearing shall be held within 72 hours of the receipt of the request.
7. Whenever any establishment is required to cease operation, it shall not resume operations until such time that a reinspection has been made that confirms that the conditions which required closure no longer exist.

4.3 Examination and Condemnation of Food and/or Equipment.

- a. Food. Food may be examined or sampled by the Health Department to determine freedom from adulteration or misbranding. The Health Department may, upon written notice to the owner or person in charge, place a hold order on food which he determines or has probable cause to believe is unwholesome or otherwise adulterated or misbranded. Food under a hold order shall be suitably stored. It shall be unlawful for any person to move or alter a hold notice or tag placed on

such food. Neither shall such food nor the containers thereof be relabeled, repackaged or reprocessed, altered, disposed of or destroyed without permission of the Health Department, except on an order obtained by the Circuit Court.

After the permit holder has had a hearing as provided in Section 4.1 f, and on the basis of evidence produced at such hearing; or on the basis of examination if no hearing is requested, the Public Health Administrator may vacate the hold order or may, by written order, direct that the food under the hold order be denatured, destroyed or brought into compliance. Such order shall be stayed, if appealed to the Circuit Court within 3 days.

- b. Equipment. Equipment used in the preparation of food products found to be in a state of disrepair, unsafe, unsuitable for use, or unsanitary will be taken out of use and a hold order will be placed on said item. The equipment may not be put back into service until written permission is obtained from the Health Department.
- c. Existing Equipment. Equipment which was installed in an establishment prior to the effective date of this ordinance, and does not fully meet all of the design and construction requirements, shall be deemed acceptable in that establishment if it is in good repair and capable of being maintained in a sanitary condition and the food contact surfaces are non-toxic.
- d. The use of held-over, potentially hazardous food (leftovers) in a temporary food service establishment is prohibited.

#### 4.4 Procedure When Infection is Suspected.

When the Health Department has reasonable cause to suspect possibility of disease transmission from any food service establishment ~~employee~~, it shall secure a morbidity

history of the suspected employee or make any other investigation as may be indicated, and take appropriate action. The Health Department may require any or all of the following measures:

- a. Immediate exclusion of the employee from any food handling activities.
  - b. Immediate closure of the establishment concerned until, in the opinion of the Health Department, no further danger of the disease outbreak exists.
  - c. Restriction of employee's work activities to some area of the establishment where here will be no danger of transmitting disease.
  - d. Appropriate medical and laboratory examinations of the employee or other employees and of his or their bodily discharges.
- 4.5 Food service establishments and temporary food service establishments which have imminent health hazards that require re-inspections, or which fail to meet inspection standards that require re-inspections, or which fail to be prepared for pre-arranged routine or pre-operational inspections that require re-inspections, will be charged a \$25.00 fee per re-inspection.

#### SECTION 5 - FOOD ESTABLISHMENTS OUTSIDE OF JURISDICTION

Food from establishments outside the jurisdiction of the Vermilion County Health Department may be sold within Vermilion County if such establishments conform to the provision of this ordinance or to substantially equivalent provisions. To determine extent of compliance, the Health Department may accept reports from responsible authorities in other jurisdictions.

#### SECTION 6 - PLAN REVIEW OF FUTURE CONSTRUCTION

6.1 When any food service establishment or retail food store is hereafter constructed or

extensively remodeled, properly prepared plans and specifications for such construction, remodeling or alteration shall be submitted to the Health Department for approval before such work is begun. Said plans shall indicate layout, arrangement and construction materials or work areas, and the locations, size and type of fixed equipment and facilities.

a. The Health Department shall approve the plans and specifications if they meet the requirements of this ordinance and shall make written comments and recommendations to the owner with 14 days.

b. No food service establishment shall be constructed, extensively remodeled or converted except in accordance with plans and specifications approved by the Health Department.

6.2 Whenever plans and specifications are required by this ordinance to be submitted to the Health Department, the Health Department shall inspect the food service establishment prior to the start of operations to determine compliance with the requirements of this ordinance.

6.3 All newly constructed food service establishments or food service establishments that extensively remodel, replace, or alter their plumbing must be inspected by Illinois Department of Public Health's plumbing inspectors and have all critical plumbing violations corrected prior to the issuance of the Vermilion County Health Department's Food Service Establishment permit. A Vermilion County Health Department Food Service Establishment permit shall not be issued until all critical plumbing violations have been noted and corrected on any food service establishment that has been closed for an extended period of time (longer than 14 days) except for seasonal type of operations.

6.4 The fee for the review of plans for the future construction of a food-service establishment will be \$250.00 The fee for the review of plans for the substantial remodeling of a food-service

establishment will be \$100.00.

**SECTION 7 - PENALTIES.**

Any person who violates any provision of this ordinance, or any rules and regulations adopted herein shall be guilty of a petty offense and upon conviction thereof, shall be punished by a fine of not more than \$500.00. In addition, therefore, such person may be enjoined from continuing such violations. Each day upon which such violation occurs shall constitute a separate offense.

**SECTION 8 - REPEAL AND DATE OF EFFECT.**

This ordinance shall be in full force and effect thirty (30) days after its adoption as provided by law; and, at that time, all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 9 - UNCONSTITUTIONALITY CLAUSE.**

Should any section, paragraph, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reasons, the remainder of said ordinance shall not be affected thereby.

**SECTION 10 - EFFECTIVE DATE.**

This ordinance shall be in effect on or after January 1, 2003.

Revised June 9, 2015

# ORDINANCE

## **RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for Vermilion County for the 2016-2017 Fiscal Year – Mental Health 708 Fund**

**WHEREAS**, the Mental Health 708 Fund had a remaining balance in appropriation items shown below in the column at the left as set forth in the budget of Vermilion County, Illinois for the fiscal year December 1, 2015 – November 30, 2016

**WHEREAS**, due to agreement the revenue generated from Mental Health has to be appropriated to specifically fund Mental Health 708 Fund by a line item which can be budgeted annually

**WHEREAS**, by reduction of appropriation items shown in the column at the left in said budget it will be possible to increase said appropriation items shown in the column at the right below by the amount set forth

**NOW THEREFORE BE IT ORDAINED**, by the County Board of Vermilion County, Illinois, that the County Auditor be authorized and instructed to make the following transfers in the appropriation for 2016-2017.

**BE IT FURTHER ORDAINED** that said budget be amended accordingly.

*The following requires two-thirds majority for passage:*

| <b>FROM APPROPRIATION NUMBER<br/>2015/2016:</b> |           | <b>TO APPROPRIATION NUMBER<br/>2016/2017:</b> |           |
|---|-----------|---|-----------|
| 004.470.00.04101 Salary – Personnel             | \$8440.00 | 004.470.00.04101 Salary – Personnel           | \$8440.00 |
| 004.470.00.04156 Insurance – Liab/Fire/Bonds    | \$250.00  | 004.470.00.04156 Insurance – Liab/Fire/Bonds  | \$250.00  |
| 004.470.00.04210 Supplies/Office                | \$1200.00 | 004.470.00.04210 Supplies/Office              | \$1200.00 |
| 004.470.00.04270 Postage                        | \$47.00   | 004.470.00.04270 Postage                      | \$47.00   |
| 004.470.00.04361 Contractual/Prof Services      | \$90.56   | 004.470.00.04361 Contractual/Prof Services    | \$90.56   |

PRESENTED, APPROVED AND ORDAINED, by the County Board of Vermilion County, Illinois, at the May 9, 2017, A.D. Session.

DATED this 9<sup>th</sup> day of May, 2017, A.D.

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_

RE: Mental Health 708 Fund Transfer

APPROVED BY HEALTH AND EDUCATION COMMITTEE:  
APRIL 20, 2017

Kevin Green      Y   N   A  
Committee Chairperson

Chuck Nesbitt      Y   N   A

Chad Turner      Y   N   A

Marla Mackiewicz      Y   N   A

Cari West-Monson      Y   N   A

Chuck Mockbee      Y   N   A

Phearn Butler      Y   N   A

Resolution Number \_\_\_\_\_



**Request for Amendment  
Fiscal Budget  
2016 - 2017**

Dept:                   Mental Health                  

Date:           4-18-17          

| Account Number                            | Account Description                       | Original Appr.               | Additional                  | To Read                   |
|---|---|------------------------------|-----------------------------|---------------------------|
| <u>004.470.00.04101</u>                   | <u>Salary - Personnel</u>                 | <u>\$          8,000</u>     | <u>\$          8,440</u>    | <u>16440</u>              |
| <u>004.470.00.04156</u>                   | <u>Insurance - Liab/Bonds</u>             | <u>\$                  0</u> | <u>\$          250</u>      | <u>250</u>                |
| <u>004.470.00.04210</u>                   | <u>Supplies/Office</u>                    | <u>\$          1,200</u>     | <u>\$          1,200</u>    | <u>2400</u>               |
| <u>004.470.00.04270</u>                   | <u>Postage</u>                            | <u>\$          200</u>       | <u>\$          47</u>       | <u>247</u>                |
| <u>004.470.00.04361</u>                   | <u>Contractual/Prof Services</u>          | <u>\$         736,370</u>    | <u>\$          90.56</u>    | <u>736461</u>             |
| <u>                                  </u> | <u>                                  </u> | <u>\$                  </u>  | <u>\$                  </u> | <u>                  </u> |
| <u>                                  </u> | <u>                                  </u> | <u>\$                  </u>  | <u>\$                  </u> | <u>                  </u> |
| <u>                                  </u> | <u>                                  </u> | <u>\$                  </u>  | <u>\$                  </u> | <u>                  </u> |

Narrative:

The Mental Health 708 Fund had remaining balances in the above accounts at the end of the 2015-2016 fiscal year. Due to agreement, revenue generated from Mental Health Fund 708 must be appropriated to specifically fund Mental Health Fund 708. The budget would be amended to include these balances into the 2016-2017 fiscal year.

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Department Head:           Jim Russell          

Approved By:

\_\_\_\_\_ Committee

\_\_\_\_\_ Finance Committee

\_\_\_\_\_ Chairman

\_\_\_\_\_ Chairman

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