

Health and Education Committee Meeting
Thursday, May 18, 2017
5:00 PM, Courthouse Annex, Room 319

AMENDED
AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Approval of Minutes – April 20, 2017
4. Audience Comments
5. Ordinance-Line item transfer- Mental Health 708 Fund
6. Executive Session
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**
The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
7. Items of Information
8. Adjournment

Health and Education Committee Meeting
Thursday, April 20, 2017
Courthouse Annex, Room 319, 5:00 p.m.

MINUTES

Agenda Item 1- Call to Order and Roll Call

Committee Chairman Kevin Green called the Health & Education meeting to order at 5:00 pm. Roll Call, the following members were present: Kevin Green, Marla Mackiewicz, Charles Mockbee, Chuck Nesbitt, Cari West- Monson. Phearn Butler and Chad Turner were absent and excused.

Also present were: Michael Marron, County Board Chairman, Douglas Toole, Health Department, Paige Brown, Animal Regulation, Jim Russell, Mental Health, and Ginger Boas, U of I Extension.

Agenda Item 2- Adoption/ Amendment to the Agenda

Motion moved by Kevin Green, second by Mackiewicz to approve the amended agenda striking agenda item # 6 and that Items of Information will be item #9, and Adjournment #10 as presented. Motion was carried by acclamation.

Agenda Item 3 – Approval of Minutes from February 16, 2017

Green moved, second by Nesbitt, to approve minutes presented. Motion carried by acclamation.

Agenda Item 4 – Audience Comments

Doug Toole – WIC Program, participation is declining due to high rate of teen mothers and young families. Grant funding is less due to less participation. Staff cuts were made due to less grant funding loss of one clerk and less hours for staff nurses. Efforts to increase participation include partnering with Public Aid Office once a month clinic, partnering with U of I Extension, Walk In time vs appointments on Wednesday's, WIC Flyers, scheduled two satellite clinics per month onsite at Danville Housing Authority Fair Oaks. Discussion held and questions about contacting Danville High School and DACC . Further discussion of reasons why the WIC program is facing less participation including possible transportation challenges. Monson offered to take flyers to Danville Township.

Agenda Item 5 – Health Department's Food Ordinance

Doug Toole – Presented the need to inspect local Food Pantry's that are offering dairy, frozen, and other possible hazardous food product. Request to amend ordinance adding a Permit Classification Class 1, F for Non-profit Food Pantry's that provide pre-packaged potentially hazardous food product. No fee for the first permit, no charge for inspection, only a charge for re-checks. Moved by Green, second by Nesbitt, to approve Permit Classification for Food Pantry's Class 1, F, motion carried by acclamation.

Agenda Item 6- Update on Complex Service Planner hiring

Jim Russell – Presented update on the hiring of Jeri Spezia as a full time Complex Service Planner to coordinate and help provide services for families who are court ordered to complete services through DCFS, Crosspoint, Family Counseling, and other services. Referral process is a call, and the paperwork is completed at first visit to commit to participation.

(continued...)

Jim explained he is going to approach his board to approve a budget amendment to use unspent levy funds from 2015/2016 year. He further explained that those funds that can only be using for the Mental Health program. The total amount of levy funds that was left over from 2015/2016 is \$ 10, 000.00. Once approved by his board he would then need the county board approval. Due to the financial hardship being faced through un- paid State Grants this funding is much needed. Jim provided a Crosspoint Human Services Grant Tracking report for review of what is still owed by the State of Illinois.

Agenda Item 7 – Presentation by Giner Boas, Cooperative Extension Service

Ginger Boas – Presentation of the U of I Extension Office with a “Health” emphasis. The Extension is funded as part of the Land Grant - University of Illinois, tax levy that is normally matched by the State of Illinois, the Vermilion County Board, various grants, and federal funding. The Extension Service is nationwide. It mirrors ACES or Agriculture Program. The primary health focus is to partner with existing community programs or facilities to provide healthy habits including eating, cooking habits, and living. Primarily ran by volunteers. Examples of current partners is the VA including the Psychology Unit, DACC, County Parks, The Vermilion County Health Department (WIC), SNAP Education Program (6 classes), DHA Cooking Club, Danville High School, Presence, Prairie Center, HEAD Start, and local Food Pantry. Flyers were distributed.

Agenda Item 8 – Executive Session

Not Necessary.

Agenda Item 9 – Items of Information

Marron - County Budget process beginning with a focus on revenue issues.

Vivitrol collaboration project idea from Tom Gregory to work with Presence, Prairie Center and Aunt Martha’s for a Vivitrol program to assist with opiate addiction. Looking at a Pilot Program here in Vermilion County.

Agenda Item 10 - Adjournment

Committee Chairman Green declared the meeting adjourned at 5:42 p.m.

Minutes respectfully submitted by:
Marguerite Bailey, Administrative Assistant

ORDINANCE

RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for Vermilion County for the 2016-2017 Fiscal Year – Mental Health 708 Fund

WHEREAS, the Mental Health 708 Fund had a remaining balance in appropriation items shown below in the column at the left as set forth in the budget of Vermilion County, Illinois for the fiscal year December 1, 2015 – November 30, 2016

WHEREAS, in order to access the reserves such funds need to be appropriated to specifically fund Mental Health 708 Fund by a line item which can be budgeted annually

WHEREAS, by reduction of appropriation items shown in the column at the left in said budget it will be possible to increase said appropriation items shown in the column at the right below by the amount set forth

NOW THEREFORE BE IT ORDAINED, by the County Board of Vermilion County, Illinois, that the County Auditor be authorized and instructed to make the following transfers in the appropriation for 2016-2017.

BE IT FURTHER ORDAINED that said budget be amended accordingly.

The following requires two-thirds majority for passage:

FROM APPROPRIATION NUMBER 2015/2016:		TO APPROPRIATION NUMBER 2016/2017:	
004.470.00.04101 Salary – Personnel	\$8440.00	004.470.00.04361 Contractual/Prof Services	\$8440.00
004.470.00.04156 Insurance – Liab/Fire/Bonds	\$250.00	004.470.00.04361 Contractual/Prof Services	\$250.00
004.470.00.04210 Supplies/Office	\$1200.00	004.470.00.04361 Contractual/Prof Services	\$1200.00
004.470.00.04270 Postage	\$ 47.00	004.470.00.04361 Contractual/Prof Services	\$47.00
004.470.00.04361 Contractual/Prof Services	\$ 90.56	004.470.00.04361 Contractual/Prof Services	\$90.56
004.470.00.04361 Office Furniture/Equipment	\$500.00	004.470.00.04361 Contractual/Prof Services	\$500.00
004.470.00.04251 Travel Expense	\$ -0.09	004.470.00.04361 Contractual/Prof Services	\$ -0.09
Total:	\$10,527.47	Total:	\$10,527.47
		004.470.00.04361 Contractual/Prof Services	

PRESENTED, APPROVED AND ORDAINED, by the County Board of Vermilion County, Illinois, at the June 13, 2017, A.D. Session.

DATED this 13th day of June, 2017, A.D.

Aye ___ Nay ___ Absent ___

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Resolution Number _____

RE: Mental Health 708 Fund Transfer

APPROVED BY HEALTH AND EDUCATION COMMITTEE:
May 18, 2017

Kevin Green Y N A
Committee Chairperson

Chuck Nesbitt Y N A

Chad Turner Y N A

Marla Mackiewicz Y N A

Cari West-Monson Y N A

Chuck Mockbee Y N A

Phearn Butler Y N A

**Request for Transfer
Fiscal Budget
2015/16 - 2016/17**

Dept: Mental Health 708 Board

Date: 04 - 24 - 2017

From: 004.470.00.04110;04156;04210;04270;04361;04251 FY16

To: 004.470.0004361 FY17

Line Item	Description	Line Item	Description	Amount
004 - 470 - 00 - 04101	Salary - Personnel FY16	004 - 470 - 00 - 04361	Contractual/Prof Services FY17	\$ 8,440.00
004 - 470 - 00 - 04156	Insurance - L/F/B FY16	004 - 470 - 00 - 04361	Contractual/Prof Services FY17	\$ 250.00
004 - 470 - 00 - 04210	Supplies/Office FY16	004 - 470 - 00 - 04361	Contractual/Prof Services FY17	\$ 1,200.00
004 - 470 - 00 - 04270	Postage FY16	004 - 470 - 00 - 04361	Contractual/Prof Services FY17	\$ 47.00
004 - 470 - 00 - 04361	Contractual/Prof Services 16	004 - 470 - 00 - 04361	Contractual/Prof Services FY17	\$ 90.56
004 - 470 - 00 - 04450	Office Furniture/Equip FY 16	004 - 470 - 00 - 04361	Contractual/Prof Services FY 17	\$ 500.00
004 - 470 - 00 - 04251	Travel Expense FY16	004 - 470 - 00 - 04361	Contractual/Prof Services FY17	\$ -0.09
		TOTAL		\$ 10,527.47

NARRATIVE:

The VCMHB did not fully spend the Fiscal Year 2015/2016 Budget. Most of this unspent money comes from the Salary-Personnel Line Item. A reduction of the time needed by the Administrative Assistant, primarily as a result of streamlining the office operations, produced this leftover balance. Due to the scheduling of meetings through which any budget amendment must follow and the incoming new Auditor, it was not possible to transfer those funds before the end of the Fiscal Year. This is not intended as any kind of reflection on the Auditor's office, only a reference to the timing. The VCMHB requests that this funding be transferred to the FY16-17 Budget in order that it can be spend providing services in Vermilion County.

Department Head: Jim Russell
[Signature]

Approved By:

_____ Committee

_____ Finance Committee

Chairman

Chairman

Date: _____

Date: _____

Exp. Guideline with Detail
FOR THE PERIOD(S) DEC 01, 2015 THROUGH NOV 30, 2016

SOURCE-JB-ID	VENDOR/CUSTOMER/EXPLANATION	REVISED BUDGET	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT	FTL
		REF/REC/CHK	INVOICE	AND IN PROCESS	AND IN PROCESS	BALANCE		

004 MENTAL HEALTH 708 FUND
470 MENTAL HEALTH
00 GENERAL
PERSONNEL SERVICES

04101 SALARY - PERSONNEL								
D-122915-814	VERMILION CO PAYROLL	12,030.00		0.00	100.00	3,590.00		
D-011416-882	VERMILION CO PAYROLL					8,440.00	29 --	
D-011916-888	VERMILION CO PAYROLL							
D-020816-950	VERMILION CO PAYROLL							
D-022216-975	VERMILION CO PAYROLL							
D-030216-001	VERMILION CO PAYROLL							
D-031516-050	VERMILION CO PAYROLL							
D-032416-071	VERMILION CO PAYROLL							
D-041816-111	VERMILION CO PAYROLL							
D-042616-139	VERMILION CO PAYROLL							
D-051916-186	VERMILION CO PAYROLL							
D-060616-229	VERMILION CO PAYROLL							
D-060616-230	VC PAYROLL FUND							
D-061616-263	VERMILION CO PAYROLL							
D-071216-305	VERMILION CO PAYROLL							
D-072016-315	VERMILION CO PAYROLL							
D-080816-362	VERMILION CO PAYROLL							
D-081716-390	VERMILION CO PAYROLL							
D-090616-432	VERMILION CO PAYROLL							
D-091916-470	VERMILION CO PAYROLL							
D-092216-481	VERMILION CO PAYROLL							
D-101116-533	VERMILION CO PAYROLL							
D-102416-566	VERMILION CO PAYROLL							
D-111016-629	VERMILION CO PAYROLL							
D-113016-686	VERMILION CO PAYROLL							
C-113016-919	YEAR END CLOSING							
D-113016-730	VERMILION CO PAYROLL							
D-113016-799	VERMILION CO PAYROLL							
04110 SALARY - DEPARTMENT HEAD								
D-122915-814	VERMILION CO PAYROLL	47,500.00		0.00	5,982.76	47,500.00		
D-011416-882	VERMILION CO PAYROLL							
D-011916-888	VERMILION CO PAYROLL							
D-020816-950	VERMILION CO PAYROLL							
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FOR THE PERIOD(S) DEC 01, 2015 THROUGH NOV 30, 2016

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	DESCRIPTION	FILL
		REP/REC/CHK	INVOICE	P.O. F 9	AMOUNT				
004	MENTAL HEALTH 708 FUND								
470	MENTAL HEALTH								
00	GENERAL								
	OTHER SERVICES & CHARGES								
04251	TRAVEL EXPENSE								
D-011116-868	047580 RUSSELL/ JIM	2,426.57	0.00	534.18	2,426.66	0.09-100		DECEMBER	A
D-051016-173	047580 RUSSELL/ JIM	016697 12 3 15			236.28			APRIL	A
J-052516-202	MAY AUDITOR'S JOURNAL	016733 4 2016			196.73			CORRECT PO 630509	A
D-061016-249	047580 RUSSELL/ JIM	AU0517			258.99			MAY	A
D-071216-310	047580 RUSSELL/ JIM	016744 5 2016			224.29			JUNE	A
D-090616-438	047580 RUSSELL/ JIM	016753 6 2016			380.84			JUNE	A
D-101116-537	047580 RUSSELL/ JIM	016770 8 2016			174.59			AUGUST	A
D-111016-634	047580 RUSSELL/ JIM	016780 9 2016			420.76			SEPTEMBER	A
B-112916-674	RUSSELL/ JIM	016789 10 2016			350.84			OCTOBER	A
D-113016-689	047580 RUSSELL/ JIM	500.00							A
C-113016-919	YEAR END CLOSING	273.43-	IN-CATEGORY						A
		016797 11 2016			183.34			NOVEMBER	B
04260	TELEPHONE								
D-120915-773	COMCAST CABLE	1,697.24	0.00	26.40	1,697.24	0.00-100			A
D-112216-665	COMCAST CABLE	016683 12/15-11/16			1,670.84			8771 40 308 0488949	A
B-112916-674		016792 10 28 16			26.40			A/C 8771 40 308 0488949	A
C-113016-919	YEAR END CLOSING	302.76-	IN-CATEGORY						B
04270	POSTAGE								
D-021116-968	RUSSELL/ JIM	64.61	0.00	0.00	17.61	47.00	27	JANUARY	A
D-041816-118	RUSSELL/ JIM	016708 1 2016			11.16			MARCH	A
J-052516-202	MAY AUDITOR'S JOURNAL	016724 3 2016			258.99			CORRECT PO 630509	A
D-071216-310	047580 RUSSELL/ JIM	AU0517			258.99-			JUNE	A
B-112916-674		016753 6 2016			6.45				A
C-113016-919	YEAR END CLOSING	135.39-	IN-CATEGORY						A
04275	RENT								
04279	PRINTING								
B-112916-674		0.00	0.00	0.00	0.00	0.00	0		B
04280	PUBLICATIONS								
D-022316-976	THE NEWS GAZETTE INC	250.00-	IN-CATEGORY						B
B-112916-674		78.54	0.00	0.00	78.54	0.00	100		A
C-113016-919	YEAR END CLOSING	016713 1 2016			78.54				A
		221.46-	IN-CATEGORY						B
04290	MAINT/REPAIR - EQUIPMENT								
D-120915-773	DTI OFFICE SOLUTIONS	1,149.48	0.00	0.00	1,149.48	0.00-100			A
B-112916-674		016685 A/C 4433500			1,149.48			DEC 2015 - NOV 2016	A
		350.52-	IN-CATEGORY						B

Exp. Guideline with Detail
FOR THE PERIOD(S) DEC 01, 2015 THROUGH NOV 30, 2016

SOURCE-JE- ID	VENDOR/CUSTOMER/EXPLANATION	REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	FILL
		ANNUAL	INVOICE	P. O. F 9	AMOUNT	DESCRIPTION		
004	MENTAL HEALTH 708 FUND							
470	MENTAL HEALTH							
00	GENERAL							
04290	OTHER SERVICES & CHARGES							
C-113016-919	MAINT/REPAIR - EQUIPMENT							
	YEAR END CLOSING							
04361	CONTRACTUAL/PROF SERVICES	736,947.56	0.00	33,668.00	1,149.48	MAINT/REPAIR - EQUIPMENT		A
R-120315-743	.H0381 MH AMERICA	059304			2,500.00	GRANT	90.56	A
D-120915-773	CHAIRMAN	016682	12 2015	P M	2,958.33	DECEMBER	99	A
D-120915-773	CROSSPOINT HUMAN SERVICE	016684	12 2015	P N	27,311.25	DECEMBER		A
D-120915-773	HOPESTON MULTI-AGENCY	016686	12 2015	P N	2,959.92	DECEMBER		A
D-120915-773	PAIRIE CENTER	016687	12 2015	P M	14,920.08	DECEMBER		A
J-123115-929	WORK SOURCE	016688	12 2015	P N	9,267.50	DECEMBER		A
D-011116-866	CORRECT 12/1/15 DEPOSIT	A01217			2,500.00	CORRECT DEPOSIT		A
D-011116-866	CHAIRMAN	016693	1 2016	P M	2,958.33	JANUARY		A
D-011116-866	CROSSPOINT HUMAN SERVICE	016694	1 2016	P N	27,311.25	JANUARY		A
D-011116-866	HOPESTON MULTI-AGENCY	016695	1 2016	P N	2,959.92	JANUARY		A
D-011116-866	PAIRIE CENTER	016696	1 2016	P M	14,920.08	JANUARY		A
D-012516-908	WORK SOURCE	016698	1 2016	P N	9,267.50	JANUARY		A
D-012516-908	CHAIRMAN	016701	2 2016	P M	2,958.33	FEBRUARY		A
D-012516-908	CROSSPOINT HUMAN SERVICE	016702	2 2016	P N	27,311.25	FEBRUARY		A
D-012516-908	HOPESTON MULTI-AGENCY	016703	2 2016	P N	2,959.92	FEBRUARY		A
D-012516-908	PAIRIE CENTER	016704	2 2016	P M	14,920.08	FEBRUARY		A
D-022316-983	WORK SOURCE	016705	2 2016	P N	9,267.50	FEBRUARY		A
D-022316-983	CHAIRMAN	016709	3 2016	P M	2,958.33	MARCH		A
D-022316-983	CROSSPOINT HUMAN SERVICE	016710	3 2016	P N	27,311.25	MARCH		A
D-022316-983	HOPESTON MULTI-AGENCY	016711	3 2016	P N	2,959.92	MARCH		A
D-022316-983	PAIRIE CENTER	016712	3 2016	P M	14,920.08	MARCH		A
B-031516-049	WORK SOURCE	016715	3 2016	P N	9,267.50	MARCH		A
D-032416-069	CHAIRMAN	11,823.00			2,958.33	PER BOARD ACTION 3/8/16		A
D-032416-069	CROSSPOINT HUMAN SERVICE	016718	4 2016	P M	27,311.25	APRIL	BA0302	A
D-032416-069	HOPESTON MULTI-AGENCY	016719	4 2016	P N	2,959.92	APRIL		A
D-032416-069	PAIRIE CENTER	016720	4 2016	P N	14,920.08	APRIL		A
D-032416-069	WORK SOURCE	016721	4 2016	P M	9,267.50	APRIL		A
D-042016-120	WORK SOURCE	016723	4 2016	P M	2,304.00	FEB & MARCH		A
D-042016-120	CLERKPT & ASSOCIATES, LL	016726	2 - 3 2016	P M	2,958.33	MAY		A
D-042016-120	CHAIRMAN	016727	05 2016	P M	27,311.25	MAY		A
D-042016-120	CROSSPOINT HUMAN SERVICE	016728	05 2016	P N	2,959.92	MAY		A
D-042016-120	HOPESTON MULTI-AGENCY	016729	05 2016	P N	14,920.08	MAY		A
D-042016-120	PAIRIE CENTER	016730	05 2016	P M	9,267.50	MAY		A
D-052416-199	WORK SOURCE	016732	05 2016	P M	2,958.33	JUNE		A
D-052416-199	CHAIRMAN	016735	6 2016	P N	27,311.25	JUNE		A
D-052416-199	CROSSPOINT HUMAN SERVICE	016736	6 2016	P M	2,959.92	JUNE		A
D-052416-199	HOPESTON MULTI-AGENCY	016737	6 2016	P N	14,920.08	JUNE		A

Exp. Guideline with Detail
FOR THE PERIOD(S) DEC 01, 2015 THROUGH NOV 30, 2016

SOURCE-JE-ID VENDOR/CUSTOMER/EXPLANATION	REVISED BUDGET	ENCUMBERED	ACT WTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	DESCRIPTION	FIL
004 MENTAL HEALTH 708 FUND								
470 MENTAL HEALTH								
00 GENERAL								
04361 OTHER SERVICES & CHARGES								
D-113016-689 047511 WORK SERVICES	016799	2016	631633	F N	7,355.00	ADDITIONAL ALLOTMENT		A
C-113016-919 YEAR END CLOSING			630361	F M	736,857.00	CONTRACTUAL/PROF SERVICE		A
D-113016-702 047579 KLEPPIN & ASSOCIATES, LL	016800	NOV 16			1,908.00	NOV 2016		A
04363 DUES/LICENSE FEES	3,537.00		0.00		3,537.00	ANNUAL DUES	0.00	100
D-020816-952 .20867 ACMHAI	016706	2016	630198	P N	1,583.00	2 OF 2 ANNUAL DUES		A
D-070616-288 .20867 ACMHAI	016751	6 28 16	630198	F N	371.00	DUES		A
D-112216-665 .23071 CBHA	016791	2016	631525	F N	3,537.00	DUES/LICENSE FEES		B
B-112916-674 YEAR END CLOSING								A
C-113016-919 YEAR END CLOSING								B
04374 MISCELLANEOUS EXPENSES	0.00		0.00		0.00		0.00	0
B-112916-674	500.00						0.00	
B-112916-674	1,081.00						0.00	
TOTAL: OTHER SERVICES & CHARGES	745,901.00		34,599.58		745,763.53		137.47	99
CAPITAL OUTLAY								
04450 OFFICE FURNITURE/EQUIPMENT	500.00		0.00		0.00		500.00	0
TOTAL: CAPITAL OUTLAY	500.00		0.00		0.00		500.00	0
TOTAL: GENERAL	807,381.00		40,682.34		796,853.53		10,527.47	98
TOTAL: MENTAL HEALTH	807,381.00		40,682.34		796,853.53		10,527.47	98
TOTAL: MENTAL HEALTH 708 FUND	807,381.00		40,682.34		796,853.53		10,527.47	98