

Finance & Personnel Committee
Monday, September 11th, 2017
5:00 PM, Room 319, Courthouse Annex

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – August 8, 2017
4. Audience Comments
5. Financial Update
6. Deposit Fund / Fund 77 (Discussion)
7. Sale in Error Fee
8. Amendment to the Combined Annual Budget and Appropriation Ordinance for the Liability Insurance Fund under Insurance - \$40,000
9. Treasurer's Dual Signature Policy
10. Ordinance - Amendment to the Combined Annual Budget and Appropriation Ordinance for Vermilion County for the 2016-2017 Fiscal Year - Line Item Transfer –Recorder Special Fund- \$1,023.54
11. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
 - C **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
 - D **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
12. Items of Information
13. Adjournment

Finance & Personnel Committee
Monday, August 8, 2017
5:00 PM, Room 319, Courthouse Annex

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Chairman Steve Fourez called the Finance/Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Robert Boyd, Steve Fourez, Todd Johnson and Bruce Stark. Larry Baughn, Wes Bieritz, and Becky Stark were absent and excused. Also in attendance was Darren Duncan, Vermilion County Treasurer; Bill Wright, Vermilion County Auditor; Alexis Berlin, Chief Deputy Auditor; Bill Donahue, Risk Consultant; and Michael Marron, Vermilion County Board Chairman.

Agenda Item 2 - Adoption/Amendments to the Agenda

Mr. Stark moved, seconded by Mr. Johnson, to adopt the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – July 10th, 2017

Johnson moved, seconded by Mr. Stark, to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 - Financial Update

Ms. Briggs distributed a financial update report that included a revenue spreadsheet comparing the 2015-2016 vs 2016-17 status. There was no expense report due to errors with OpenGov. The committee did discuss the State revenue and the forecasted financials for the 17/18 FY. A State Income Tax, Sales Tax/ Regular, and Sales Tax/ Supplemental reports were all provided.

Agenda Item 6 – Auditor Annual Budget 17-18 FY

Bill Wright, the Vermilion County Auditor presented his budget for the 17/18 FY. There was an overall 3.2% decrease in his budget.

Mr. Stark moved, seconded by Mr. Boyd, to approve the Auditor's budget.

Upon the call of the roll the following members voted yes to approve the ordinance: Robert Boyd, Steve Fourez, Todd Johnson and Bruce Stark. 4 yes, 3 absent.

Agenda Item 7 – Treasurer Annual Budget 17-18 FY

Darren Duncan, the Vermilion County Treasurer presented his budget for the 17/18 FY. Mr. Duncan explained that there were some movement in expenditures due to the need for more education and training in his office. The overall non-personnel had no increase. The 16/17 tax collection was also discussed.

Mr. Stark moved, seconded by Mr. Johnson to approve.

Upon the call of the roll the following members voted yes to approve the ordinance: Robert Boyd, Steve Fourez, Todd Johnson and Bruce Stark. 4 yes, 3 absent.

Agenda Item 8 –Dual Signature Policy in Treasurer's Office

This item was removed and will be presented next month.

Agenda Item 9 – Executive Sessions

None

Agenda Items 10 – Items of Information

Chairman Marron announcement that the County Board office is working on scheduling a Law Enforcement Appreciation Day. The County Board office was notified from the GSA that the official ownership of the Federal Courthouse is almost completed and a letter of approval should be received in a few weeks. Chairman Marron will not be at the County Board meeting, August 8,2017. Vice Chairman Todd Johnson will act in his place.

Agenda Item 11 – Adjournment

Mr. Fourez adjourned the meeting at 5:36 PM.

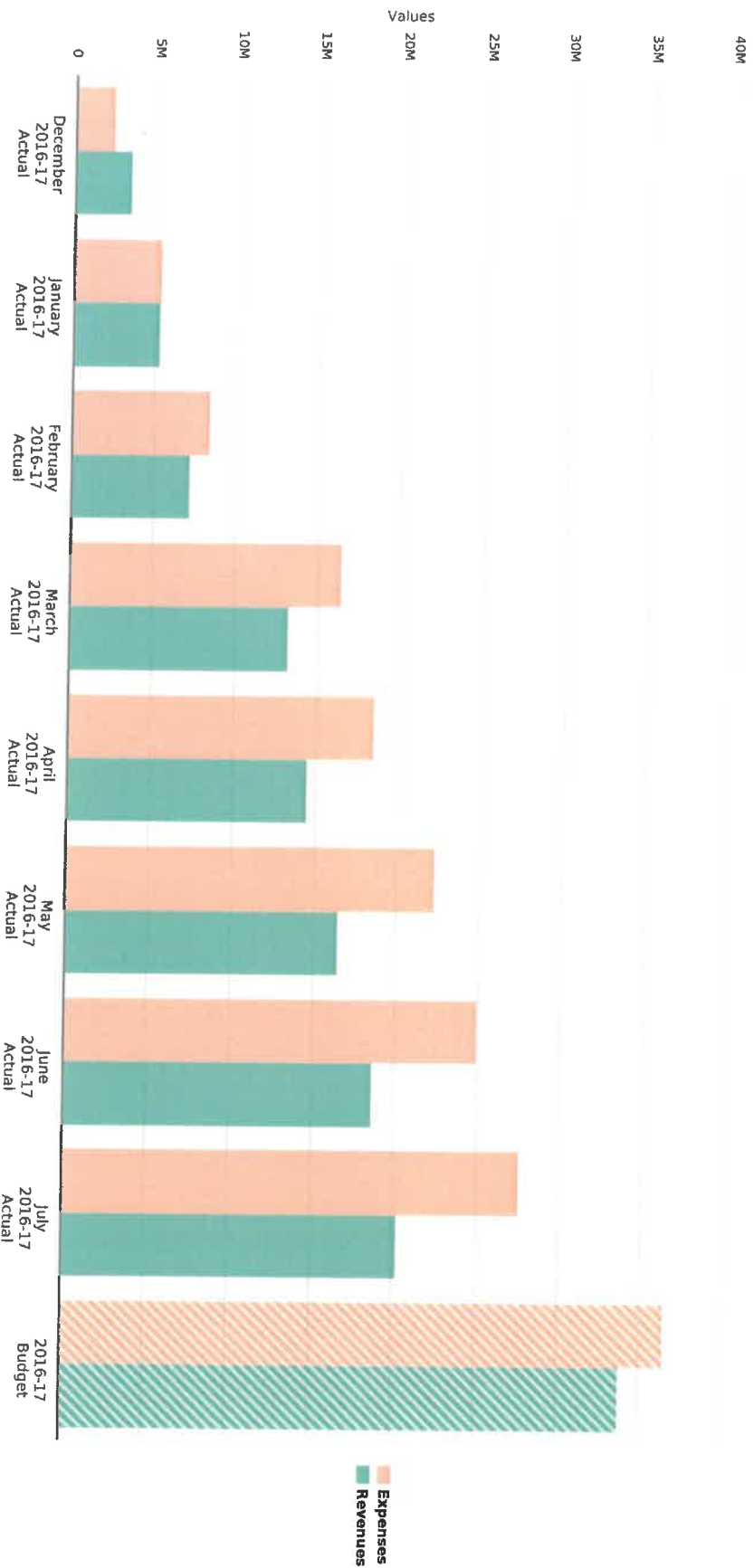
Minutes by: Erika Briggs, Financial Resources Director

DRAFT

Vermilion County Revenue vs Expenses Dec 16 – July 17

Vermilion County
Current Year - Types

Download generated on 09/05/2017



Fiscal Year 2016-17 (cumulative amounts)

	April 2016-17 Actual	May 2016-17 Actual	June 2016-17 Actual	July 2016-17 Actual	2016-17 Budget	2016-17 Actual vs Budget Variance	2016-17 Actual vs Budget % Variance
Revenues	14,485,200	16,422,725	18,601,617	20,258,593	33,839,341	13,580,748	40.13%
Expenses	18,522,064	22,284,323	24,988,302	27,660,501	36,450,842	8,790,341	24.12%
Revenues Less Expenses	-4,036,864	-5,861,598	-6,386,686	-7,401,908	-2,611,501		

Vermillion County Revenue 2016 vs 2017 - as of July 31st

Vermillion Cour	Description	Budget 2016 (Estimated Revenue)	Budget 2017 (Estimated Revenue)	Actual 2016 (Through July 31)	Actual 2017 (Through July 31)	% of Budget 2016	% of Budget 2017	Variance
03101	Real Estate Taxes	\$ 877,775.00	\$ 1,490,434.00	\$ 102,303.72	\$ 44,476.59	11.65%	2.98%	-8.67%
03201	Liquor License Fees	\$ 45,000.00	\$ 45,000.00	\$ 46,550.00	\$ 50,875.00	103.44%	113.06%	9.61%
03301	State Income Taxes	\$ 2,950,000.00	\$ 2,950,000.00	\$ 1,823,663.86	\$ 2,068,279.05	61.82%	70.11%	8.29%
03304	Sales Tax/Regular	\$ 500,000.00	\$ 500,000.00	\$ 291,993.02	\$ 223,569.55	58.40%	44.71%	-13.68%
03305	Sales Tax/Supplemental	\$ 1,650,000.00	\$ 1,650,000.00	\$ 1,099,029.90	\$ 1,074,621.61	66.61%	65.13%	-1.48%
03306	Corp Replacement Tax	\$ 1,492,164.00	\$ 1,347,674.00	\$ 1,493,545.52	\$ 1,324,085.35	100.09%	98.25%	-1.84%
03307	Hotel/Motel Tax	\$ 4,000.00	\$ 4,000.00	\$ 1,876.95	\$ 2,453.00	46.92%	61.33%	14.40%
03311	State Salary Reimb/ Pub Def	\$ 101,295.00	\$ 101,295.00	\$ 59,088.47	\$ 66,647.41	58.33%	65.80%	7.46%
03312	State Salary Reimb/ Probation	\$ 844,392.00	\$ 737,545.00	\$ 449,318.09	\$ 342,177.24	53.21%	46.39%	-6.82%
03315	State Salary Reimb/ ST Atty	\$ 148,677.00	\$ 148,677.00	\$ 86,728.25	\$ 99,118.00	58.33%	66.67%	8.33%
03316	State Salary Reimb/ S of A	\$ 32,350.00	\$ 34,325.00	\$ 19,439.60	\$ 22,800.03	60.09%	66.42%	6.33%
03318	S.A. Reimb/Prisoners	\$ 12,000.00	\$ 12,000.00	\$ 7,000.00	\$ 1,600.00	58.33%	13.33%	-45.00%
03321	EMA Grant Reimb	\$ 33,000.00	\$ 33,000.00	\$ 2,457.38	\$ 2,734.24	7.45%	8.29%	0.84%
03325	Reimb/ Date Program	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	100.00%	100.00%	0.00%
03326	WIB Grant/ Travel	\$ 5,600.00	\$ 10,000.00	\$ 7,009.82	\$ 12,284.61	125.18%	122.85%	-2.33%
03501	Public & Co Fees/ Circuit Clerk	\$ 650,000.00	\$ 650,000.00	\$ 411,072.24	\$ 352,076.96	63.24%	54.17%	-9.08%
03502	Public & Co Fees/ County Clerk	\$ 135,000.00	\$ 269,616.00	\$ 83,863.53	\$ 165,945.04	62.12%	61.55%	-0.57%
03503	Public & Co Fees/ Recorder	\$ 215,000.00	\$ 215,000.00	\$ 148,029.09	\$ 140,788.41	68.85%	65.48%	-3.37%
03504	Public & Co Fees/ Sheriff	\$ 150,000.00	\$ 265,505.00	\$ 97,982.05	\$ 96,463.58	65.32%	36.33%	-28.99%
03506	Public & Co Fees/ St Atty	\$ 110,000.00	\$ 110,000.00	\$ 66,026.82	\$ 49,103.14	60.02%	44.64%	-15.39%
03510	Court Security Fees	\$ 200,000.00	\$ 480,000.00	\$ 112,310.93	\$ 89,972.12	56.16%	18.74%	-37.41%
03519	Tech Services Fees	\$ 10,000.00	\$ -	\$ 4,034.06	\$ 25.00	40.34%	#DIV/0!	#DIV/0!
03540	Bond Processing Fee	\$ 40,000.00	\$ 40,000.00	\$ 29,143.41	\$ 46,684.00	72.86%	116.71%	43.85%
03541	Sheriff's Services	\$ 20,000.00	\$ 20,000.00	\$ 6,605.20	\$ 9,518.69	33.03%	47.59%	14.57%
03544	Traffic/Conservation Co. Fees	\$ 80,000.00	\$ 79,000.00	\$ 51,020.61	\$ 45,226.70	63.78%	57.25%	-6.53%
03545	Sheriff's Sale Fees	\$ 100,000.00	\$ 92,000.00	\$ 46,142.00	\$ 34,200.00	46.14%	37.17%	-8.97%
03556	State Police Vehicle Fees	\$ 7,500.00	\$ 5,500.00	\$ 3,375.00	\$ 2,418.00	45.00%	43.96%	-1.04%
03601	Fines	\$ 165,000.00	\$ 165,000.00	\$ 103,805.37	\$ 66,262.21	62.91%	40.16%	-22.75%
03602	Bond Forfeiture	\$ 105,000.00	\$ 105,000.00	\$ 35,390.00	\$ 17,786.00	33.70%	16.94%	-16.77%
03701	Interest	\$ 25,000.00	\$ 25,000.00	\$ 28,267.35	\$ 25,715.70	113.07%	102.86%	-10.21%
03702	Rent CSB/Annex	\$ 60,801.00	\$ 25,000.00	\$ 37,833.36	\$ 16,666.64	62.22%	66.67%	4.44%
03704	Public Defender Client Reimb	\$ 21,000.00	\$ 21,000.00	\$ 14,629.77	\$ 13,283.32	69.67%	63.25%	-6.41%
03706	Surcharge/ Circuit Clerk	\$ 100.00	\$ 50.00	\$ 14.18	\$ 11.62	14.18%	23.24%	9.06%
03707	County Jail Medical Fee	\$ -	\$ -	\$ -	\$ 844.00	#DIV/0!	#DIV/0!	#DIV/0!
03708	Penalty Cost & Interest	\$ 200,000.00	\$ 200,000.00	\$ 147,993.23	\$ 154,673.05	74.00%	77.34%	3.34%
03710	Miscellaneous	\$ 300,000.00	\$ 300,000.00	\$ 81,959.83	\$ 133,785.54	27.32%	44.60%	17.28%
03712	Memorial Funds	\$ -	\$ -	\$ 1,888.33	\$ (34,408.55)	#DIV/0!	#DIV/0!	#DIV/0!
03715	Lump Sum Charges	\$ 2,000.00	\$ 2,000.00	\$ 1,546.36	\$ 1,408.38	77.32%	70.42%	-6.90%
03719	5% DNA ID- Circuit Clerk	\$ 1,000.00	\$ 1,000.00	\$ 435.12	\$ 447.03	43.51%	44.70%	1.19%
03721	5% Youth Diversion	\$ 1,000.00	\$ 1,000.00	\$ 441.33	\$ 287.16	44.13%	28.72%	-15.42%
03723	FTA Warrant Fee	\$ 41,000.00	\$ 42,000.00	\$ 28,000.00	\$ 16,590.00	68.29%	39.50%	-28.79%
03724	VMANH Revenue	\$ -	\$ -	\$ -	\$ 179,988.40	#DIV/0!	#DIV/0!	#DIV/0!
03726	Franchise Fees	\$ 113,000.00	\$ 113,000.00	\$ 107,844.36	\$ 139,086.98	95.44%	123.09%	27.65%
03727	Gambling Revenue	\$ 110,000.00	\$ 110,000.00	\$ 80,778.87	\$ 109,401.26	73.44%	99.46%	26.02%
03902	Transfers In	\$ 145,800.00	\$ 185,000.00	\$ 189,898.57	\$ 50,815.28	130.25%	27.47%	-102.78%
03904	Transfers from Fund 009	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!
	Total	\$ 11,721,954.00	\$ 12,603,121.00	\$ 7,433,109.55	\$ 7,288,978.34	63.41%	57.83%	-5.58%

Vernilion County Department Expenses									
	2015-16 Budget	2016-17 Budget	July 2015-16 Actual	July 2016-17 Actual	June 2015-2016	2016 vs 2017 Budget	Expended Variance		
					#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
911 Department	0	0	507,361	841,546	46.13%	53.21%	53.77%	59.63%	
Animal Control	664,423	588,821	357,257	351,137	47.37%	45.20%	54.10%	51.51%	
Auditor	138,798	141,578	75,089	72,920	45.54%	45.59%	51.63%	52.16%	
Board Of Review	78,252	72,752	40,401	37,951	40.79%	40.57%	46.24%	45.81%	
Building & Grounds	1,035,644	1,027,608	478,863	470,728	4.14%	14.64%	5.67%	14.66%	
Capital Improvements Fund	951,580	655,000	53,992	96,010	-6.44%	3.99%	-6.08%	3.99%	
Child Support & Maintenance	81,500	81,500	-4,933	3,251	41.02%	45.39%	44.74%	48.71%	
Circuit Clerk	53,363	53,426	23,872	26,025	39.68%	40.85%	46.22%	47.31%	
Circuit Clerk Oper & Admin	654,078	680,603	302,301	321,973	15.36%	17.28%	16.09%	19.22%	
Co Clerk Tax Automation	15,050	15,050	2,421	2,892	0.00%	609.60%	0.00%	609.60%	
Collection Program	500	500	0	3,048	0.00%	100.00%	60.69%	100.00%	
Coroner	39,241	6,986	23,814	6,896	53.05%	48.02%	55.65%	54.71%	
County Board	237,357	256,543	132,080	140,348	45.09%	48.95%	52.15%	56.63%	
County Bridge	373,008	389,038	194,519	220,327	20.55%	27.97%	33.87%	28.43%	
County Clerk	500,000	342,000	169,373	97,227	46.23%	51.90%	52.88%	59.01%	
County Clerk Vital Records	653,080	608,190	345,325	358,887	47.50%	63.64%	47.50%	63.64%	
County Highway	11,000	11,000	5,225	7,000	13.40%	38.08%	43.30%	42.38%	
Court	4,664,500	1,546,500	2,019,568	655,374	39.31%	39.96%	43.02%	44.19%	
EWMA	475,986	477,865	204,761	211,186	46.04%	39.25%	52.97%	43.45%	
Election Commission	238,305	241,481	126,228	104,925	52.73%	48.40%	55.06%	61.66%	
Employee Benefits	299,465	282,635	164,891	174,279	38.47%	54.44%	43.40%	60.40%	
FLCA	1,407,240	1,232,846	610,808	744,665	57.30%	54.88%	65.45%	62.79%	
GIS Automation Fund	1,022,000	1,061,338	668,926	666,428	37.44%	38.08%	43.13%	43.77%	
Health Department	228,488	228,488	98,544	100,014	45.38%	47.41%	52.47%	54.88%	
IMRF	1,333,534	1,280,314	695,744	702,630	46.50%	46.50%	52.47%	56.64%	
Judiciary & Rules	1,850,000	1,700,000	970,700	962,928	40.46%	36.43%	44.61%	41.51%	
Law Enforcement	576,854	505,859	257,328	210,003	24.99%	43.92%	26.63%	44.24%	
Law Library	1,149,437	686,912	306,092	303,883	38.77%	44.02%	52.93%	42.44%	
Liability Insurance	25,000	25,000	13,233	15,611	48.63%	44.02%	49.69%	62.41%	
Mental Health	810,000	702,833	402,475	579,218	61.58%	81.13%	62.49%	82.41%	
Merritt Commission	807,381	815,408	504,456	505,266	56.83%	61.69%	58.74%	72.10%	
Non-Departmental Services	15,674	16,474	9,207	11,877	43.22%	43.22%	46.18%	45.00%	
North Fork Spec Serv Area	414,015	584,184	191,184	262,910	0.75%	14.71%	11.43%	14.83%	
PSB	129,131	129,131	14,759	19,144	32.01%	30.68%	34.88%	33.38%	
Probation	11,820,640	12,251,244	4,122,728	4,089,884	52.04%	53.86%	59.01%	61.72%	
Probation Service	1,200,045	1,190,162	708,156	734,539	44.57%	56.01%	54.76%	59.23%	
Public Defender	171,000	155,000	93,645	91,810	51.25%	47.85%	58.39%	54.64%	
Recorder	678,955	679,518	396,470	371,301	51.92%	50.74%	55.89%	57.70%	
Recorder Special Account	176,004	180,848	98,373	104,351	0.77%	2.63%	2.70%	4.54%	
Regional Superintendent	62,313	64,000	1,680	2,904	43.29%	50.72%	50.22%	56.38%	
Sheriff	92,534	94,733	46,468	53,408	51.36%	49.54%	58.52%	56.79%	
State's Attorney	2,620,123	2,668,317	1,533,375	1,515,309	53.04%	51.03%	60.62%	56.66%	
Supervisor Of Assessments	1,222,804	1,284,937	741,320	728,048	43.71%	47.26%	49.91%	53.90%	
Technology/Services	345,458	316,951	172,405	170,840	39.21%	39.19%	45.29%	54.97%	
Treasurer	445,609	497,441	201,814	273,443	39.79%	52.07%	57.78%	58.38%	
Treasurer Automation	219,126	224,164	126,606	130,865	16.19%	10.66%	16.19%	19.40%	
VC Electronic Monitor	43,550	39,541	7,049	7,670	27.59%	26.12%	32.01%	48.31%	
VC Solid Waste Management	50,000	30,000	16,004	14,492	42.13%	41.30%	46.87%	45.86%	
VC Trustee Revolving	260,839	271,297	122,247	124,419	54.23%	57.42%	54.23%	57.42%	
Victim Witness	23,165	18,000	12,562	10,335	49.62%	52.49%	57.25%	60.15%	
	30,000	30,000	17,176	18,046					

ORDINANCE

RE: ORDINANCE TO ESTABLISH TAX BUYER FEE

WHEREAS, Pursuant to 35 ILCS 200/21-330 In counties of under 3,000,000 inhabitants, the county board may impose a fee of \$60, which shall be paid to the county collector, upon each person purchasing any property at a sale held under this Code, prior to the issuance of any certificate of purchase; and

WHEREAS, the County has not heretofore set such a fee; and

WHEREAS, such a fee is appropriate and necessary for the functioning of the County Office.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the fee of Sixty Dollars (\$60), which shall be paid to the county collector, be paid by each person purchasing any property at a sale held under this Code, prior to the issuance of any certificate of purchase.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the September 12, 2017 A.D. Session.

DATED this 12th day of September 2017 A.D.

AYE_____ NAY_____ ABSENT_____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

APPROVED BY FINANCE/PERSONNEL:

Steven Fourez Chairman	Y	N	A	<u>9/11/17</u>	Date
Wesley Bieritz	Y	N	A		
Robert Boyd	Y	N	A		
Todd Johnson	Y	N	A		
Becky Stark	Y	N	A		
Bruce Stark	Y	N	A		
Crisi Walls	Y	N	A		

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR LIABILITY FUND**

WHEREAS, the liability insurance fund pays for various risk management costs including insurance; and

WHEREAS, the County has been billed for insurance as part of a quarterly billing cycle and the budget needs to be amended to provide for that expense and due to timing of the bill and our fiscal calendar, an amount sufficient to pay the remaining annual cost is needed; and

WHEREAS, the budget therefore needs to be amended to show a change in both revenue and expense accordingly and was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor be authorized and instructed to amend the budget for fiscal year 2016-2017 by appropriating the sum of 30,000 as follows:

005.101.00.01004	Fund Balance	\$40,000
005.198.00.04156	Insurance Liability	\$40,000

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the September 12, 2017 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 12th day of September 2017 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

**Request for Amendment
Fiscal Budget
2016 - 2017**

Dept: Liability Insurance (005.198)

Date: 8-30-17

Account Number	Account Description	Original Appr.	Additional	To Read
<u>005.198.00.04156</u>	<u>Insurance-Liab/Fire/Bonds</u>	\$ <u>302,833</u>	\$ <u>40,000</u>	<u>\$342,833</u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>

Narrative:

Department Head: _____

Approved By:

_____ Committee

_____ Chairman

Finance Committee

_____ Chairman

Dated: _____

Dated: _____

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR RECORDER’S OFFICE**

WHEREAS, the Recorder’s Office is in need of additional funds for payroll and has sufficient funds within the budget in the Contractual Computer line item; and

WHEREAS, such a transfer would be out of category and requires a budget amendment; and

WHEREAS, the budget therefore needs to be amended to show a change in line items and was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor be authorized and instructed to amend the budget for fiscal year 2016-2017 by appropriating the sum of \$1,023.54 as follows:

076.963.00.04303	Contractual/Computer	\$1,023.54
076.963.00.04101	Salary- Personnel	\$1,023.54

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the September 12, 2017 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 12th day of September 2017 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Request for Transfer
Fiscal Budget
2016 - 2017

Dept: Recorder

Date: 9 - 5 - 2017

From: 076.963.00.04303

To: 076.963.00.04101

Line Item	Description	Line Item	Description	Amount
076 - 963 - 00 - 04303	Contractual/Computer	076 - 963 - 00 - 04101	Salary - Personnel	\$ 1,023.54
- - - -		- - - -		\$
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NARRATIVE:

Needed to complete payroll for training on new software through the end of the year

Department Head: *Lulinda Britz, Deputy Recorder*

Approved By:

_____ Committee

Chairman _____

Finance Committee

Chairman _____

Date: ____ - ____ - ____

Date: ____ - ____ - ____