

AGENDA

1. Call to Order and Roll Call
2. Adoption or Amendment of Agenda
3. Approval or Amendment of Minutes – July 27, 2017
4. Audience Comments
5. Budget- County Board Office
6. Budget- North Fork Special Services
7. Items of Information and Committee Concerns
8. Executive Session:
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (6)**
The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Adjournment

Special Joint Property & Executive/Legislation Committee
Thursday, July 27, 2017
Courthouse Annex, Room 319, 5:00 PM

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Vice Chairman of the Executive/Legislation Committee Todd Johnson called the meeting to order at 5:04 PM. Upon the call of roll, the following members were present: Kevin Green, Todd Johnson, Becky Stark, Crisi Walls 4 – Present & 3 Absent.

Mike Marron, Steve Fourez were excused. AJ Wright was absent.

Also attending the meeting were: Bill Donahue and Jennifer Jenkins.

Upon the call of roll for the Property Committee, the following members were present: John Criswell and Mitch Weaver. 2 Present and 5 Absent. Wesley Bieritz, Adam Hart, Joe Eakle, Frank Hoskins, and Chad Turner were excused.

There was not a quorum present for the Property Committee.

The meeting continued for Executive/Legislation Committee.

Agenda Item 2 - Adoption/Amendment to the Agenda

Walls moved, seconded by Green, to adopt the agenda as presented. Motion passed by acclamation.

Agenda Item 3 - Audience Comments

None.

Agenda Item 4 – Resolution: Transfer of ownership of Michael Cemetery to Carroll Township

Motion for approval of the resolution discussion by Stark, seconded by Walls.

This is a County owned cemetery. Vermilion County owns 3 additional cemeteries as well. God's Acre, Rose, and Milner.

Vermilion County was unaware that they owned Michael Cemetery until contacted directly from Carroll Township after they did a title search.

Green asked if it would be in the County's best interest to release the other 3 cemeteries owned by the County.

Donahue indicated that they would actually need to request them to start the process.

Upon the call of roll, the following voted yes to wit: Kevin Green, Todd Johnson, Becky Stark, Crisi Walls 4 – yes & 3 Absent.

Agenda Item 5 - Items of Information and Committee Concerns

Green shared with the committee that he was recently contacted by an insurance agent that is interested in providing a possible cost savings quote to Vermilion County.

This agent is capable of quoting all types of insurance such as; Health, Liability, Auto, and Building Insurance, etc. This same agent, with competitive bidding, was able to provide other local government with cost savings of around \$350,000.00.

Green shared that this was discussed briefly with Chairman Marron and he is aware that we are self-insured with health insurance. Our liability coverage has been with the same company for several years and Marron shared with Green that Vermilion County has been very pleased with them thus far.

Green suggested that we do however, look into the insurance for our buildings, structures, etc. and on vehicles.

Johnson added that we also need to make sure, when we choose to search for quotes, that the customer service is also a part of our search. We currently have excellent customer service with our current provider and this is very important.

It was suggested that we get together some information together from our current policies and bring this item back when everything is gathered.
Green also advised the committee that several individuals such as; Chad Hays, Scott Bennett, Mayor Eisenhauer, Ken Konsis, and Vicki Haugen, amongst others, received an invitation by Dynegy to the power plant for a tour.
Green said he definitely would like to tour. He has contacted Dynegy to set this tour up. This is extended to all County Board members.
Johnson explained that he wanted to be clear on the details of "why" Vermilion County was touring and not to provide a false sense of hope that there would be an outcome of a solution to this due to the County Board members touring.
Green will provide additional details as they come in.

Agenda Item 7 - Executive Session

Not necessary

Agenda Item 8 - Adjournment

Johnson adjourned the meeting at 5:16P.M.

Minutes by: Jennifer Jenkins, Administrative Assistant

County Board Budget for 2017-2018

Fund: General
 Department: County Board
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Date: August 16, 2017
 Created by: Erika Briggs

General		2015-2016 Actual	5-31-17 Actual	2016-2017 Budget	2017-2018 Budget	
Personnel Services						
001.110.00.04101	Salary - Personnel	\$ 172,362.76	\$ 81,034.04	\$ 207,388.44	\$ 213,610	3% increase - County Board Staff Salaries
001.110.00.04105	Salary - Meetings	\$ 75,650.00	\$ 31,750.00	\$ 78,000.00	\$ 78,000	Remains the same - County Board Member Salaries
001.110.00.04110	Department Head	\$ 68,950.00	\$ 27,446.86	\$ 66,950.00	\$ 66,950	County Board Department Head Salary - Set by County Board
Personnel Services Total		\$ 316,972.76	\$ 140,230.90	\$ 352,338.44	\$ 358,560	
Supplies & Materials						
001.110.00.04210	Supplies/Office	\$ 2,503.66	\$ 824.57	\$ 3,000.00	\$ 3,000	This line remains the same. It is used for office supplies, rental fees on the postage machine, and the newspaper subscription.
Supplies & Materials Total		\$ 2,503.66	\$ 824.57	\$ 3,000.00	\$ 3,000	
Other Services & Charges						
001.110.00.04251	Travel Expense	\$ -	\$ 128.52	\$ 200.00	\$ 200	This line remains the same. It is used to reimburse employees for work related traveling.
001.110.00.04270	Postage	\$ 1,722.85	\$ 2,042.68	\$ 4,000.00	\$ 4,000	Remains the same. Covers all postage in the County Board Office.
001.110.00.04290	Maint./Repair - Equipment	\$ 289.91	\$ -	\$ 500.00	\$ 500	This line remains the same.
001.110.00.04363	Dues/License Fees	\$ 1,690.00	\$ 180.00	\$ 2,000.00	\$ 2,000	This line remains the same. It is used for membership dues.
001.110.00.04364	Education/Training	\$ -	\$ -	\$ -	\$ -	This line remains the same.
Other Services & Charges Total		\$ 3,682.76	\$ 2,351.20	\$ 6,700.00	\$ 6,700	
Capital Outlay						
001.110.00.04450	Office Furniture/Equipment	\$ 574.99	\$ -	\$ 2,000.00	\$ 2,000	This line remains the same.
Capital Outlay Total		\$ 574.99	\$ -	\$ 2,000.00	\$ 2,000	
General Total						
WIB Employee Grant Personnel Services		\$ 323,734.17	\$ 143,406.67	\$ 364,038.44	\$ 370,260	
Personnel Services Total		\$ 9,884.74	\$ 8,024.50	\$ 10,000.00	\$ 25,000	A budget amendment was done 2016/2017 fiscal year to increase this line. This is used to pay the WIB employee and then the County is completely reimbursed.
Other Services & Charges		\$ -	\$ -	\$ -	\$ -	
Other Services & Charges Total		\$ -	\$ -	\$ -	\$ -	This line remains the same.
WIB Employee Grant Total						
County Board Total		\$ 9,884.74	\$ 8,024.50	\$ 10,000.00	\$ 25,000	
County Board Total		\$ 333,618.91	\$ 151,431.17	\$ 374,038.44	\$ 395,260	

Revenue Budget Worksheet

NORTH FORK SPEC SERV AREA 1

	-----ACTUAL DOLLARS -----		-----BUDGETS-----			
	11-30-2015	11-30-2016	05-31-2017 REVISED	BUDGET DEPT - WORK 1	DEPT - WORK 2	
GENERAL						
GENERAL						
PROPERTY TAXES						
042.101.00.03101						
REAL ESTATE TAXES	50,280.76	51,223.74	2,843.66	50,411.00	*	50,411 ^e
PROPERTY TAXES						
TOTAL	50,280.76	51,223.74	2,843.66	50,411.00	0.00	0.00
MISCELLANEOUS REVENUES						
042.101.00.03701						
INTEREST	75.39	75.36	25.08	100.00	*	100 ^e
042.101.00.03710						
MISCELLANEOUS	0.00	0.00	0.00	0.00	*	0 ^e
MISCELLANEOUS REVENUES						
TOTAL	75.39	75.36	25.08	100.00	0.00	0.00
GENERAL						
TOTAL	50,356.15	51,299.10	2,868.74	50,511.00	0.00	0.00
GENERAL						
TOTAL	50,356.15	51,299.10	2,868.74	50,511.00	0.00	0.00
NORTH FORK SPEC SERV AREA 1						
TOTAL	50,356.15	51,299.10	2,868.74	50,511.00	0.00	0.00

VERMILION COUNTY FINANCIAL
 5/16/2017 12:49:51
 NORTH FORK SPEC SERV AREA 2

Revenue Budget Worksheet

VERMILION COUNTY
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	-----ACTUAL DOLLARS-----			-----BUDGETS-----			
	11-30-2015	11-30-2016	05-31-2017	REVISED BUDGET	DEPT - WORK 1	DEPT - WORK 2	
GENERAL							
GENERAL							
PROPERTY TAXES							
043.101.00.03101							
REAL ESTATE TAXES	16,871.54	17,827.65	1,075.81	18,997.00	*	*-----*	18997 ^e
PROPERTY TAXES							
TOTAL	16,871.54	17,827.65	1,075.81	18,997.00	0.00	0.00	
MISCELLANEOUS REVENUES							
043.101.00.03701							
INTEREST	22.14	22.40	7.54	5.00	*	*-----*	5 ⁰⁰
043.101.00.03710							
MISCELLANEOUS	0.00	0.00	0.00	0.00	*	*-----*	0 ⁰⁰
MISCELLANEOUS REVENUES							
TOTAL	22.14	22.40	7.54	5.00	0.00	0.00	
GENERAL							
TOTAL	16,893.68	17,850.05	1,083.35	19,002.00	0.00	0.00	
GENERAL							
TOTAL	16,893.68	17,850.05	1,083.35	19,002.00	0.00	0.00	
NORTH FORK SPEC SERV AREA 2							
TOTAL	16,893.68	17,850.05	1,083.35	19,002.00	0.00	0.00	

Revenue Budget Worksheet

	-----ACTUAL DOLLARS-----			-----BUDGETS-----			
	11-30-2015	11-30-2016	05-31-2017	REVISED BUDGET	DEPT - WORK 1	DEPT - WORK 2	
GENERAL							
GENERAL							
PROPERTY TAXES							
044.101.00.03101							
REAL ESTATE TAXES	3,394.27	3,677.48	321.56	3,649.00	*-----*	*-----*	<i>3649.00</i>
PROPERTY TAXES							
TOTAL	3,394.27	3,677.48	321.56	3,649.00	0.00	0.00	
MISCELLANEOUS REVENUES							
044.101.00.03701							
INTEREST	5.32	5.31	1.77	5.00	*-----*	*-----*	<i>5.00</i>
044.101.00.03710							
MISCELLANEOUS	0.00	0.00	0.00	0.00	*-----*	*-----*	<i>0.00</i>
MISCELLANEOUS REVENUES							
TOTAL	5.32	5.31	1.77	5.00	0.00	0.00	
GENERAL							
TOTAL	3,399.59	3,682.79	323.33	3,654.00	0.00	0.00	
GENERAL							
TOTAL	3,399.59	3,682.79	323.33	3,654.00	0.00	0.00	
NORTH FORK SPEC SERV AREA 3							
TOTAL	3,399.59	3,682.79	323.33	3,654.00	0.00	0.00	

NORTH FORK SPEC SERV AREA 1

	ACTUAL DOLLARS			---BUDGETS---		
	11-30-2015	11-30-2016	05-31-2017	REVISED BUDGET	DEPT - WORK 1	DEPT - WORK 2
NORTH FORK SPEC SERV AREA 1						
GENERAL						
SUPPLIES & MATERIALS						
042.665.00.04210						
SUPPLIES/OFFICE	0.00	0.00	0.00	365.00	*	* 365 ⁰⁰
SUPPLIES & MATERIALS						
TOTAL	0.00	0.00	0.00	365.00	0.00	0.00
OTHER SERVICES & CHARGES						
042.665.00.04251						
TRAVEL EXPENSE						
042.665.00.04271	0.00	0.00	0.00	365.00	*	* 365 ⁰⁰
CONTRACTUAL/LEGAL FEES						
042.665.00.04295	0.00	0.00	0.00	0.00	*	* 0 ⁰⁰
CONTRACTUAL/MAINT & REPAIR						
042.665.00.04361	42,403.07	13,251.97	13,105.52	78,982.00	*	* 78,982 ⁰⁰
CONTRACTUAL/PROF SERVICES						
042.665.00.04363	0.00	0.00	0.00	4,140.00	*	* 4,140 ⁰⁰
DUES/LICENSE FEES						
042.665.00.04364	0.00	0.00	0.00	0.00	*	* 0 ⁰⁰
EDUCATION/TRAINING						
042.665.00.04374	0.00	0.00	0.00	0.00	*	* 0 ⁰⁰
MISCELLANEOUS EXPENSES						
042.665.00.04396	0.00	0.00	0.00	1,450.00	*	* 1,450 ⁰⁰
CONTINGENCY						
042.665.00.04396	0.00	0.00	0.00	3,798.00	*	* 3,798 ⁰⁰
OTHER SERVICES & CHARGES						
TOTAL	42,403.07	13,251.97	13,105.52	88,735.00	0.00	0.00
CAPITAL OUTLAY						
042.665.00.04450						
OFFICE FURNITURE/EQUIPMENT						
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	*	* 0 ⁰⁰
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL	42,403.07	13,251.97	13,105.52	89,100.00	0.00	0.00
NORTH FORK SPEC SERV AREA 1	42,403.07	13,251.97	13,105.52	89,100.00	0.00	0.00
TOTAL	42,403.07	13,251.97	13,105.52	89,100.00	0.00	0.00
NORTH FORK SPEC SERV AREA 1	42,403.07	13,251.97	13,105.52	89,100.00	0.00	0.00
TOTAL	42,403.07	13,251.97	13,105.52	89,100.00	0.00	0.00

NORTH FORK SPEC SERV AREA 2

	-----ACTUAL DOLLARS-----			-----BUDGETS-----		
	11-30-2015	11-30-2016	05-31-2017	REVISED BUDGET	DEPT - WORK 1	DEPT - WORK 2
NORTH FORK SPEC SERV AREA 2						
GENERAL						
SUPPLIES & MATERIALS						
043.666.00.04210						
SUPPLIES/OFFICE	0.00	0.00	0.00	138.00	*	138.00
SUPPLIES & MATERIALS						
TOTAL	0.00	0.00	0.00	138.00	0.00	0.00
OTHER SERVICES & CHARGES						
043.666.00.04251						
TRAVEL EXPENSE	0.00	0.00	0.00	138.00	*	138.00
043.666.00.04271						
CONTRACTUAL/LEGAL FEES	0.00	0.00	0.00	0.00	*	0.00
043.666.00.04295						
CONTRACTUAL/MAINT & REPAIR	15,977.97	4,993.50	4,938.32	29,783.00	*	29,783.00
043.666.00.04361						
CONTRACTUAL/PROF SERVICES	0.00	0.00	0.00	1,560.00	*	1,560.00
043.666.00.04363						
DURS/LICENSE FEES	0.00	0.00	0.00	0.00	*	0.00
043.666.00.04364						
EDUCATION/TRAINING	0.00	0.00	0.00	0.00	*	0.00
043.666.00.04374						
MISCELLANEOUS EXPENSES	0.00	0.00	0.00	526.00	*	526.00
043.666.00.04396						
CONTINGENCY	0.00	0.00	0.00	1,430.00	*	1,430.00
OTHER SERVICES & CHARGES						
TOTAL	15,977.97	4,993.50	4,938.32	33,437.00	0.00	0.00
CAPITAL OUTLAY						
043.666.00.04450						
OFFICE FURNITURE/EQUIPMENT	0.00	0.00	0.00	0.00	*	0.00
CAPITAL OUTLAY						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL						
TOTAL	15,977.97	4,993.50	4,938.32	33,575.00	0.00	0.00
NORTH FORK SPEC SERV AREA 2						
TOTAL	15,977.97	4,993.50	4,938.32	33,575.00	0.00	0.00
NORTH FORK SPEC SERV AREA 2						
TOTAL	15,977.97	4,993.50	4,938.32	33,575.00	0.00	0.00

NORTH FORK SPEC SERV AREA 3

	ACTUAL DOLLARS			BUDGETS		
	11-30-2015	11-30-2016	05-31-2017	REVISED BUDGET	DEPT - WORK 1	DEPT - WORK 2
NORTH FORK SPEC SERV AREA 3						
GENERAL						
SUPPLIES & MATERIALS						
044.667.00.04210						
SUPPLIES/OFFICE	0.00	0.00	0.00	27.00	*	27.00 ^u
SUPPLIES & MATERIALS						
TOTAL	0.00	0.00	0.00	27.00	0.00	0.00
OTHER SERVICES & CHARGES						
044.667.00.04251						
TRAVEL EXPENSE	0.00	0.00	0.00	27.00	*	27.00 ^u
044.667.00.04271						0 ^u
CONTRACTUAL/LEGAL FEES	0.00	0.00	0.00	0.00	*	0 ^u
044.667.00.04295						5822 ^u
CONTRACTUAL/MAINT & REPAIR	3,072.68	960.27	949.67	5,722.00	*	5822 ^u
044.667.00.04361						300 ^u
CONTRACTUAL/PROF SERVICES	0.00	0.00	0.00	300.00	*	300 ^u
044.667.00.04363						0 ^u
DUES/LICENSE FEES	0.00	0.00	0.00	0.00	*	0 ^u
044.667.00.04364						0 ^u
EDUCATION/TRAINING	0.00	0.00	0.00	0.00	*	0 ^u
044.667.00.04374						105 ^u
MISCELLANEOUS EXPENSES	0.00	0.00	0.00	105.00	*	105 ^u
044.667.00.04396						275 ^u
CONTINGENCY	0.00	0.00	0.00	275.00	*	275 ^u
OTHER SERVICES & CHARGES						
TOTAL	3,072.68	960.27	949.67	6,429.00	0.00	0.00
CAPITAL OUTLAY						
044.667.00.04450						
OFFICE FURNITURE/EQUIPMENT	0.00	0.00	0.00	0.00	*	0 ^u
CAPITAL OUTLAY						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL						
TOTAL	3,072.68	960.27	949.67	6,456.00	0.00	0.00
NORTH FORK SPEC SERV AREA 3						
TOTAL	3,072.68	960.27	949.67	6,456.00	0.00	0.00
NORTH FORK SPEC SERV AREA 3						
TOTAL	3,072.68	960.27	949.67	6,456.00	0.00	0.00