

STATE OF ILLINOIS)

VERMILION COUNTY BOARD

) SS:

**Annex - County Board Room
Tuesday, December 12, 2017
6:00 PM**

COUNTY OF VERMILION)

**Amended
AGENDA**

1. Call to Order
2. Invocation/Moment of Silence – Jim Russell
3. Pledge of Allegiance – Tom Morse
4. Roll Call - Members Present and Roll Call for Attendance via Telephone
5. Adoption or Amendment to the Agenda
6. Approval of Minutes
7. Report on Claims- November
8. Raffle/Poker Run Application List
9. Audience Comments
10. Executive/Legislation (Marron)
 - A. Resolution: Collection of Delinquent Taxes
 - B. Discussion – Infrastructure Fund
11. Finance (Fourez)
 - A. Financial Update
 - B. Ordinance- Amendment to the combined annual budget and appropriation ordinance for the liability fund (Worker’s Compensation costs)
12. Property (Bieritz)
 - A. Resolution – Parking Agreement Lease- Health Department – documentation to follow
13. Transportation (Baughn)
 - A. Resolution – Certifying Names to Take the Examination for County Engineer
14. Executive Sessions:
 - A. **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2.06**
To determine whether or not to release minutes from executive sessions of the County Board.
 - B. **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)**
The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

C. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

D. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (6)

The setting of a price for sale or lease of property owned by the public body.

E. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (11)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

15. Chairman's Comments/Items of Information

A. December Birthdays: Craig Golden and Nancy O'Kane,

B. Committee Chairperson's Comments (Golden, Marron, Fourez, Green, Hart, Bieritz, Nesbitt, Morse, Baughn, & Walls)

C. Board Member Comments

16. Appointments For December 2017

Northfork Special Service Area (Soil & Water) set to expire January 2018.

Appointment: Richard Kentner 26851 N 1850 E Rd, Bismarck, IL 61834

3 Year Term 01/2018 – 01/2021

Application on file

Northfork Special Service Area (Plaintiff Appointment) set to expire January 2018.

Appointment: John Hathaway P.O. Box 86, Rossville, IL 60963

3 Year Term 01/2018 – 01/2021

Application on file

Vermilion County Mental Health 708 Board – Chad Turner Replacement

Appointment: Nancy O'Kane 111 Cronkhite, Danville, IL 61832

4 Year Term 12/2017 – 12/2021

Application on file

Vermilion County Vermilion County Emergency Services (911)Board– Sharon McMahon Replacement

Appointment: Charles Nesbitt 112 Larkspur Drive/ POB 454, Catlin, IL 61817

3 Year Term 12/2017 – 12/2020

Application on file

Northfork Special Service Area (County Board Appointment) set to expire January 2018.

Appointment: Paul Manion 15000 East 4000 North Rd, Hoopeston, IL 60942

3 Year Term 01/2018 – 01/2021

Application on file

Sinking Hole Drainage District- # 7466

Appointment: Charles J. Melecosky 12699 N 1380 E Rd. , Westville, IL 61883

3 Year Term 12/2017 – 12/2020

Application on file

Sinking Hole Drainage District- # 7466

Appointment: Tom Petersak 12699 N. 1380 East Rd, Westville, IL 61883

3 Year Term 12/2017 – 12/2020

Application on file

17. Readings For December 2017:

Eastern Illinois Economic Development Authority set to expire January 2018.

Term Expiring: Todd Lee 9994 E 2150 N Rd., Danville, IL 61834

4 Year Term 01/2018 – 01/2022

Northfork Special Service Area set to expire January 2018.

Term Expiring: (Board Appt) Shawn Swartzentruber 18289 State Rt. 9, Hoopston, IL 60942

3 Year Term 01/2018 – 01/2021

18. Announcements For December 2017:

None

19. Vacancies

Maple Grove Drn. Dist.	Term Expired: Luke Janosik, did not reapply in August 2010
Vermilion Grove Drn. Dist.	Term Expired: Gary Weathers, did not reapply in August 2010 Steve Pearson, did not reapply in August 2011 Richard Land, did not reapply in August 2012
Salem Cem. Board	Term Expired: John Sasseen, did not reapply in September, 2000 Fred Butcher, did not reapply in August, 2004 Kathryn Butcher, did not reapply in August 2008
Fthn Mnce Strns Cem	Term Expired: H. D. Ward, did not reapply in April 2012 Robert D. Richards, did not reapply in April 2013 William H. Eichorst, did not reapply in April 2014 Jan H. McGlaughlin, did not reapply in May 2016
Olivet Pbl Wtr Dist	Term Expired: Gary Stokes, did not reapply in February 2012 Greg Edwards, did not reapply in February 2015 Troy Brooks, did not reapply in May 2016
Nrth Frk Spcl Svc Area	Term Expired: Thomas Beckner, did not reapply in January 2015 Allen Rutan, did not reapply in January 2015 D. Stan Seaman, did not reapply in January 2015
Union Drn #3 12056	Term Expired: Joe Ford, did not reapply in June 2014
Rankin Fire Dist. #10117	Term Expired: Rex Greene, did not reapply in July 2015
Rossville Fire	Moved From Area: Monte Silver
Rose Cemetery Board	Term Expired: Harlan Smith, did not reapply in July 2015

Plsnt View	F. Wendell Smith, did not reapply in July 2015
Drn Dist	Term Expired:
Rossvl Area	James Darr, did not reapply in July 2015
Ambulance	Term Expired
	Joe Buck, did not reapply in February 2016
	Moved From Area:
	Ronald Schmohe
Hoopeston	Term Expired:
Drn Dist	Scott Leemon, did not reapply in September 2016
Center Creek	Wayne Rademacher, did not reapply in September 2017
Drainage District	
#8206	
Ellis Drainage	Carl Clarks 36460 N. 370 E. Road, Rankin, IL 60960, Term Expiring
District #9609	3 Year Term 09/2017-09/2020
Union Drainage	Chris Crawford 10330 E. 980 N. Road, Catlin, IL 61817
District # 12056	3 Year Term 09/2017- 09/2020

20. Clerk's Table

A. All items now available online at http://www.vercounty.org/coclerk_table_2017.htm

21. Adjourn to Tuesday January 9, 2018, 6 PM

Finance & Personnel Committee
Monday, December 4, 2017
5:00 PM, Room 319, Courthouse Annex

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Vice Chairman Wes Bieritz called the Finance/Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Wes Bieritz, Robert Boyd, Becky Stark, Bruce Stark, and Crisi Walls. Steve Fourez and Todd Johnson were both absent and excused. Also in attendance were Darren Duncan, Vermilion County Treasurer; Bill Wright, Vermilion County Auditor; Bill Donahue, Risk Consultant; Doug Toole, Health Department Administrator; and Michael Marron, Vermilion County Board Chairman.

Agenda Item 2 - Adoption/Amendments to the Agenda

Mrs. Stark motioned, seconded by Walls, to approve the agenda as presented. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – October 6th, 2017

Walls moved, seconded by Mr. Stark, to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 - Financial Update

Ms. Briggs distributed a financial update report that included a revenue spreadsheet comparing the 2015-2016 vs 2016-17 status. Bieritz questioned why the report stated that the real estate taxes were low and it was explained that the taxes usually come in 3 disbursements. One of those disbursements does not come until the following fiscal year. Therefore, there is only one disbursement included on the report for this tax year. Mr. Duncan commented that the second disbursement will be on November's report. Bieritz noted that some of the Public Fees are still running behind so not all the revenue is being collected as anticipated. Chairman Marron added that the revenue recorded at the end of October 2016 was \$9,998,638.72 and the October 2017 revenue is recorded at \$10,416,469.52.

Agenda Item 6 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Liability Insurance Fund

Walls moved, seconded by Boyd, to discuss. One of the major expense from the Liability Insurance Fund is the Worker's Comp claims. There was a substantial claim at the end of the 2016-2017 fiscal year and not enough time to do a budget amendment for that year. Since the new fiscal year has begun, the claim can be paid with the new budget, but that doesn't allow much funding for future claims that occur throughout the year. This amendment is to replenish that fund.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Becky Stark, Bruce Stark, and Crisi Walls. 5 yes, 2 absent

Agenda Item 8: Executive Session

Not necessary

Agenda Item 9 - Items of Information

Chairman Marron wanted to remind all committee members that the Open Meeting Training is due soon if not already completed. The new County Building is waiting on phones and internet and renovations

are being completed. Congressman Shimkus and Senator Bennett are both interested in renting office space in the building. Parking for the new County Building was also discussed. There are currently 19 spaces around the building and the city lot on Harrison and Walnut will be available for employees.

Agenda Item 10 – Adjournment

Committee Vice Chairman Bieritz adjourned the meeting at 5:22PM.

Minutes by: Erika Briggs, Financial Resources Director

DRAFT

Property Committee Meeting
November 20, 2017
Courthouse Annex, Room 319, 5:00 PM

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Wes Bieritz called the meeting to order at 5:00 p.m. Upon the call of roll, the following members were present: Wes Bieritz, Adam Hart, John Criswell, Frank Hoskins, Bruce Stark, and Joe Eakle. Mitch Weaver was absent and excused. 6 present, 1 absent

Also present were: Bill Donahue- Assistant State's Attorney; and Jennifer Jenkins, Office Manager, County Board

Agenda Item 2 - Adoption/Amendment to the Agenda

A motion was made by Hart, second by Hoskins, to adopt the agenda as presented. Motion was carried by acclamation.

Agenda Item 3 - Approval of Minutes from August 21, 2017

A motion was made by Eakle, second by Criswell, to approve the minutes as presented. Motion was carried by acclamation.

Agenda Item 4 - Audience Comments

Doug Toole informed the committee that he will have some comments after the presentation of item # 5, Resolution: Health Department Parking Agreement Lease

Agenda Item 5 – Resolution- Health Department – Parking agreement lease

Stark made a motion to accept the resolution discussion, second, by Hart. . Bieritz explained that the resolution is to allow and to sell parking to Vermilion Valley Produce. Marron explained that Vermilion Advantage approached him and asked him if we would have some extra parking spaces at the Health Department side or on the Regional Office of Education side. There are 50 spaces. Vermilion Valley Produce is expanding and that will allow them to hire additional employees hence, the need for the additional parking spaces. The spaces will be marked clearly for designated parking. Donahue explained the parking agreement lease to the committee. He pointed out that this is for passenger vehicles only. He explained that there are a few minor details that need updated before this will be ready for the County Board. Vermilion Valley expressed some concerns regarding the indemnification clause. This will be addressed before moving forward to the County Board meeting. Marron explained that there are several spaces not being used on both sides of the parking lot however, the West side of the building would be ideal. There are around 137 vacant spaces. Toole provided aerial maps to the committee. These maps also clearly indicated available parking spaces on both, the East and West sides of the Health Department. Toole shared that his concerns were basically addressed during the prior conversation however he just wanted to make sure that the parking spots are all clearly marked as he does not want any confusion. Marron assured him that all spaces would be clearly and professionally marked.

Upon the call of roll, the following members voted yes, to-wit: Bieritz, Hart, Criswell, Hoskins, Stark, & Eakle. 6-Yes, 1-absent

Agenda Item 6– Executive Session

Not needed.

Agenda Item 7- Items of Information and Committee Concerns

Marron shared with the committee that the Vermilion County Administration Building is moving right along as planned. We are awaiting internet and phone services before we can begin moving anyone in. Building and Grounds has been working diligently to get things done as soon as possible.

The contract, as we know, was approved for the internet at the last County Board meeting.

We have also been looking at moving expenses, etc. No decisions have been made at this time. If we find that moving expenses will be over the bid limit then we will proceed with an RFP.

McDowell Builders have been working with Building and Grounds on some of the major construction projects with the most recent being the ramp outside. This was required to ensure we are ADA compliant. Otherwise, B&G has been doing most of the renovations such as painting, drywall, etc. They are currently working in Congressman Shimkus's office.

B&G, IT, etc. holds a weekly meeting at VCAB to keep all involved informed.

Agenda Item 8 – Adjournment

Bieritz adjourned the meeting at 5:38.

Minutes by: Jennifer Jenkins, Administrative Assistant

12/06/2017

Vermilion County Monthly Resolution List - December 2017

RES#	Account	Type	Account Name	Parcel#	Township	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Treasurer
12-17-001	0817358A	SAL	SUSAN D SCARBROUGH	28-31-404-007-0030	DANVILLE	645.00	35.37	6.00	39.00	350.00	214.63
12-17-002	0817237A	SAL	UBALVO CRUZ	23-09-123-020-0030	DANVILLE	645.00	40.00	6.00	39.00	350.00	210.00
12-17-003	0817932	SAL	VERMILION COUNTY LAND BANK AUTHORITY	03-12-115-003-0040	GRANT	639.00	35.02	0.00	39.00	350.00	214.98
12-17-004	0817933	SAL	VERMILION COUNTY LAND BANK AUTHORITY	18-31-400-055-0030	NEWELL	639.00	42.85	0.00	39.00	350.00	207.15
12-17-005	0817964	SAL	VERMILION COUNTY LAND BANK AUTHORITY	03-11-108-003-0040	GRANT	639.00	5.00	0.00	39.00	350.00	245.00
12-17-006	0817965	SAL	VERMILION COUNTY LAND BANK AUTHORITY	03-14-101-007-0040	GRANT	639.00	56.13	0.00	39.00	350.00	193.87
Totals						\$3,846.00	\$214.37	\$12.00	\$234.00	\$2,100.00	\$1,285.63

Clerk Fees \$214.37
 Recorder/Sec of State Fees \$234.00
 Total to County \$1,734.00

Committee Members

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE LIABILITY FUND**

WHEREAS, the Liability Fund is used in part to fund the County's Worker's Compensation costs; and

WHEREAS, the County has seen an unexpected, albeit temporary increase in costs in worker's compensation; and

WHEREAS, the budget therefore needs to be amended accordingly and this was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor be authorized and instructed to amend the budget for fiscal year 2017-2018 by transferring money in the amount as shown in the lines as shown on Exhibit "A" which is attached hereto and incorporated herein by reference.

005.198.00.04152	Worker's Compensation	\$200,000.00
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SEE EXHIBIT "A" attached hereto and incorporated herein by reference.

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the December 12, 2017 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 12th day of December 2017 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Page 2
Budget Amendment – Liability Insurance Fund

APPROVED BY FINANCE/PERSONNEL:

Steven Fourez Y N A 12/4/17
Chairman Date

Wesley Bieritz Y N A

Robert Boyd Y N A

Todd Johnson Y N A

Becky Stark Y N A

Crisi Walls Y N A

Bruce Stark Y N A



Resolution Certifying Names to Take the Examination for County Engineer



WHEREAS, a vacancy will exist on 02/01/18 in the office of County Engineer in Vermilion
Date County

Illinois due to the expiration of the six-year term of office of the incumbent County Engineer Douglas R. Staske, and
Name of Incumbent

WHEREAS, in accordance with 605 ILCS 5/5-201, the County Board must submit to the Department of Transportation a list of not more than five persons, residents of the State, who hold a currently valid certificate of registration as a registered professional engineer in Illinois, who are candidates for the office of County Engineer, and who meet the qualifications provided therein;

THEREFORE, BE IT RESOLVED, by the Vermilion County does hereby submit the following name(s) as candidate(s) to take the examination for County Engineer of said county:

Name	Address	Registered Professional Engineer License No.	Original License Issue Date
Adrian Greenwell	307 East Colorado Avenue Casey, Illinois 62420	062046841	07/30/91

and
BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit two (2) certified originals of this resolution to the district office of the Department of Transportation.

I Cathy Jenkins County Clerk in and for said County of Vermilion in the State of Illinois, and
Name of Clerk County
keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Vermilion at a meeting held on 12/12/17.
County Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 12th day of December 2017.
Day Month, Year

(SEAL)

Clerk Signature

Resolution Certifying Names to Take Examination for County Engineer

APPROVED BY TRANSPORTATION COMMITTEE:
On Wednesday December 5, 2017

Larry Baughn Y N A
Committee Chairperson

Frank Hoskins Y N A

John Criswell Y N A

Joe Eakle Y N A

Craig Golden Y N A

Mitch Weaver Y N A

AJ Wright Y N A

Resolution Number _____